



# Broomfield and Kingswood Parish Council

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## Notice of a Meeting of the Parish Council

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To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 15<sup>th</sup> August 2016 at 7.15pm.

Dated 8<sup>th</sup> August 2016. Signed: Gail Gosden Parish Clerk

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**Public Forum** - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

### AGENDA

Apologies for Absence

1. Co-option of Councillor
2. Councillors Declarations (Regarding Agenda Items)
  - 2.1 Lobbying
  - 2.2 Personal Interest
  - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3. Approval of Minutes
  - 3.1 Minutes of the Planning Meeting held 18<sup>th</sup> July 2016
  - 3.2 Minutes of the Parish Council Meeting held 18<sup>th</sup> July 2016
4. Actions & Outcomes – Clerk
5. Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle
6. Maidstone Borough Council – Ward Councillor - Gill Fort
7. Policing
  - 7.1 Crime figures and Police report –
8. Finances – Clerk
  - 8.1 Responsible Finance Officer's report
  - 8.2 Bank reconciliation – June 2016
9. Neighbourhood Plan – Clerk
  - 9.1 Agreement of Terms & Conditions re appointment of DWFO
10. Community Right to Bid – Clerk

11. **Review and Adoption of Standing Orders – Clerk**
12. **Review and Adoption of Committee Terms of Reference - Clerk**
13. **Village Maintenance – Clerk**
  - 13.1 Grass cutting and planters
14. **Sports Field – Clerk**
  - 14.1 Signage at the Sports Field
  - 14.2 Rubbish Collection
15. **Handyman – Cllr Darling**
16. **Archive & Storage Solutions – Cllr Clark**
17. **Planning Information - Clerk**
18. **Reports**
19. **Any Other Information**
20. **Items for next Meeting’s Agenda**
21. **Parish Council Meetings**

The next Meeting of the Parish Council will be held on Monday 19<sup>th</sup> September 2016 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.

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