



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 20th June 2016 at 7.45pm.

Dated 14th June 2016. Signed: Gail Gosden Parish Clerk

Public Forum - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

A G E N D A

Apologies for Absence

1. **Councillors Declarations (Regarding Agenda Items)**
 - 1.1 Lobbying
 - 1.2 Personal Interest
 - 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
2. **Approval of Minutes**
 - 2.1 Minutes of the Staff Committee Meeting held 15th April 2016
 - 2.2 Minutes of the Planning Meeting held 18th April 2016
 - 2.3 Minutes of Parish Council Meeting held 18th April 2016
 - 2.4 Minutes of Planning Meeting held 13th May 2016
 - 2.5 Minutes of the Annual Parish Meeting held 16th May 2016
 - 2.6 Minutes of the Annual Parish Council Meeting held 16th May 2016
 - 2.7 Minutes of the Staff Committee Meeting held 25th May 2016 (closed meeting)
3. **Actions & Outcomes – Clerk**
4. **Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle**
5. **Maidstone Borough Council – Ward Councillor - Gill Fort**
6. **Policing**
 - 6.1 Crime figures and Police report –
7. **Tall Trees – D/Clerk**
8. **Finances – Clerk**
 - 8.1 Responsible Finance Officer's report

- 8.2 Bank reconciliation –April & May 2016
- 8.3 To agree and sign to add additional Councillor authorisation for online banking
- 8.4 Unity Trust Bank – changes of terms and conditions
- 8.5 Alternate Bank Facilities

- 9. Maidstone Borough Local Plan - Clerk**

- 9.1 Witness information at Independent Examination
- 9.2 Agreement in principle to contribute to the costs of instructing a professional to act on behalf of the JPG & KALC

- 10. Village Maintenance – Clerk**

- 10.1 Grass cutting and planters

- 11. Sports Field - Clerk**

- 11.1 CCTV
- 11.2 Line Marking of football pitch
- 11.3 Damage caused by Scout Group
- 11.4 MUGA Quotes
- 11.5 Annual Safety Inspection Report

- 12. Bridleway Improvements – Clerk**

- 13. Summer Outreach programme – Clerk**

- 14. Village Hall - Cllr O’Neill**

- 14.1 Village Hall Fair – 2nd July

- 15. Defibrillator Installation – Clerk**

- 16. Email Information & Admin details – Cllr Clark**

- 17. Website Provision by KCC- Clerk**

- 18. Transparency Code & Policy – Deputy Clerk**

- 19. Additional Councillors – Cllr Darling**

- 20. Reports**

- 21. Any Other Information**

- 22. Items for next Meeting’s Agenda**

- 23. Resignation of Deputy Clerk – Cllr Darling**

- 24. Parish Council Meetings**

The next Meeting of the Parish Council will be held on Monday 18th July 2016 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.
