



# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

[www.broomfieldandkingswood.org.uk](http://www.broomfieldandkingswood.org.uk)



## Notice of a Meeting of the Parish Council

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To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 17<sup>th</sup> February 2014 at 7.30pm.

Dated 10<sup>th</sup> February 2014. Signed: *Gail Gorden* Parish Clerk

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**Public Forum** - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

### AGENDA

Apologies for Absence

- 1 Co-option of Councillor
- 2 Councillors Declarations (Regarding Agenda Items)
  - 2.1 Lobbying
  - 2.2 Personal Interest
  - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
- 3 Minutes of PC Meeting held 20<sup>th</sup> Januarys 2014
- 4 Minutes of Planning Meeting held 20<sup>th</sup> January 2014
- 5 Actions & Outcomes – Clerk
- 6 Kent County Council - County Councillor, Jenny Whittle, Maidstone Rural East
- 7 Maidstone Borough Council - Leeds Ward Councillor, Peter Parvin
- 8 Policing
  - 8.1 Crime figures and Police report - PCSO Kirby
- 9 Finances – Clerk
  - 9.1 Responsible Finance Officer's report
  - 9.2 Bank reconciliation – November 2013
  - 9.3 Parish Service Scheme 2013/14 Year End Certificate
- 10 Neighbourhood Plan – Cllr Baker
- 11 Weather Issues - Clerk

- 12     **Review of Polling Districts - Clerk**
  
- 13     **Sports Field – Clerk**
  - 13.1 Sports Field Users – Scouts & Maidstone Mavericks
  - 13.2 Table Tennis equipment
  - 13.3 Maintenance 2014/15
  - 13.4 Other
  
- 14     **Joint Parishes Group – Cllr Baker**
  
- 15     **Handyman job specification – Cllr Baker**
  
- 16     **Twinning Group – Cllr Clark**
  
- 17     **Garden Safari – Cllr Clark**
  
- 18     **MBC Planning Changes - Clerk**
  
- 19     **Annual Parish Meeting 2014 – Cllr Baker**
  
- 20     **Welcome Pack for New Residents - Clerk**
  
- 21     **Highways - Clerk**
  - 21.1 Road Signs Chegworth Road – Clerk
  - 21.2 Other
  
- 22     **Pensioners Outing 2014 – Clerk**
  
- 23     **Peter Pease Close – Cllr Baker**
  
- 24     **Mini Bus Service - Clerk**
  
- 25     **Reports**
  
- 26     **Items for next Meeting’s Agenda**
  
- 27     **Any Other Information**
  
- 26     **Parish Council Meetings**

The next full Meeting of the Parish Council will be held on Monday 17<sup>th</sup> March 2014 at The Village Hall, Gravelly Bottom Road, Kingswood at 7:30pm.

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