

BROOMFIELD AND KINGSWOOD PARISH COUNCIL

Visit the Parish website at: www.broomfieldandkingswood.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To: ALL COUNCILLORS

Dear Sir,

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at Kingswood and Broomfield Village Hall, Gravelly Bottom Road, Kingswood on Monday 2nd April 2012 commencing 7.30pm.

Dated this 26th day of March 2012. Signed: Susan M Wotton Parish Clerk

PUBLIC FORUM - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

AGENDA

APOLOGIES FOR ABSENCE

1. **ELECTION OF CHAIRMAN**
2. **COUNCILLORS DECLARATIONS** (Regarding Agenda Items)
 - 2.1 Lobbying
 - 2.2 Personal Interest
 - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3. **MINUTES OF THE PARISH COUNCIL MEETING HELD 6TH FEBRUARY 2012**
4. **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD 27TH FEBRUARY 2012**
5. **MINUTES OF THE STAFFING COMMITTEE HELD 27TH FEBRUARY 2012**
6. **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD 19TH MARCH 2012**
7. **MINUTES OF THE STAFFING COMMITTEE HELD 26TH MARCH 2012**
8. **ACTIONS & OUTCOMES** - Clerk
9. **KENT COUNTY COUNCIL** - County Councillor, Jenny Whittle, Maidstone Rural East
10. **MAIDSTONE BOROUGH COUNCIL** - Leeds Ward Councillor, Peter Parvin
11. **POLICING**
 - 11.1 Crime figures and Police report - PCSO Kirby
 - 11.2 Parish Neighbourhood Watch - Cllr Evans
12. **FINANCES**
 - 12.1 Responsible Finance Officer's report
 - 12.2 Bank reconciliation February & March 2012
 - 12.3 Financial Regulations & Statement of Internal Controls
 - 12.4 Parish Precept 2012/13
 - 12.5 Concurrent Function 2012/13
 - 12.6 Staff costs
 - 12.7 Completion of bank mandate forms

13. DELEGATION OF AUTHORITY TO STAFFING COMMITTEE

14. AFFORDABLE HOUSING – Clerks

15. SUPER-FAST BROADBAND – Cllr Forster

16. PARISH FORUM - Cllr Beaney

17. NEIGHBOURHOOD PLANNING – Cllr Baker

18. REPORTS

18.1 KALC Maidstone Area Committee 21st March – Cllr Evans

18.2 Affordable Housing meeting with MBC 22nd March – A/Clerk

18.3 Affordable Housing meeting with MBC 30th March – A/Clerk

18.4 SLCC training seminar 28th March – A/Clerk

19. PARISH 20TH ANNIVERSARY – Cllr Coleman

20. KINGSWOOD PRIMARY SCHOOL LIAISON – Cllr Baker

21. RECREATION AND SPORTS FIELD - A/Clerk

21.1 Weekly safety Inspections

21.2 Scout Group Lease

21.3 Installation of additional Playdale equipment

21.4 CACT training session

21.5 Quotation for Sports Field Maintenance 2012

22. ROADS AND PAVEMENTS

22.1 Meeting with Kent Highways Services – A/Clerk

23. PENSIONERS' OUTING 2012 - Clerk

24. COUNCILLOR VACANCY – Clerk

25. ITEMS FOR NEXT MEETING'S AGENDA

26. ANY OTHER INFORMATION

27. PLANNING ENFORCEMENT - Clerk

28. PARISH COUNCIL MEETINGS

The next full Meeting of the Parish Council will be held on **Monday 14th May 2012** at Kingswood and Broomfield Village Hall, Gravelly Bottom Road, Kingswood following the Annual Parish Meeting that commences at 7:00pm.
