



# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

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## Minutes of the Meeting of the Parish Council Finance & General Purposes Committee

Minutes of the Meeting of the Parish Council Finance & General Purposes Committee held at 9.30pm, 3<sup>rd</sup> June 2013 at the Village Hall, Gravelly Bottom Road, Kingswood.

### Present:

Clr T Baker      Clr M O'Niell      Clr T Clark      (3)

Gail Gosden– Parish Clerk

There were one member of the public present, no questions were asked.

Clr Baker opened the meeting at 9.40

### Apologies received:

Clr P Beaney – Family commitments

Clr P Page – Family commitments

Clr Forster – Work Commitments

Clr T Clarke – Family commitments

Min No		Action
<b>FGP 42</b>	<b>Councillors Declarations</b>  None declared	
<b>FGP 43</b>	<b>General Update &amp; Management</b>  Currently the parish council holds two bank accounts, one with NatWest and one with the Co-operative Bank. Cllrs requested the Clerk investigate the current situation with the Co-op Bank and what protection is offered to Parish Council funds as a result of recent press reports.  Bank Balance as of 31/05 is £81,247.40	<b>Clerk</b>
<b>FGP 44</b>	<b>Bank Arrangements</b>  44.1 On-line banking. Councillors voted recently to continue to require two signatures for each payment. After a discussion with the internal auditor, he advised that it is perfectly acceptable for PC's to bank online if the account allows for two Councillors, with personal passwords to authorise payments once payments have been agreed by Councillors at a PC meeting. 44.2 Co-op Bank Account. When Cllrs agreed to change bank accounts to the Co-op it was agreed to place varying funds into bond saving accounts for 3, 6 or 9 months to achieve additional savings. 44.3 NatWest Bank Account. The internal auditor recommended closing the NatWest account now it is redundant, especially now that the only remaining signatory has resigned as a councillor.  Councilors discussed and agreed to commence with online banking, however they felt that with concerns raised (FGP 43) with the Co-op Bank that other alternative accounts	

	<p>should be considered. Nat West due to their system for parish councils are still deemed Signed _____ to be an inappropriate facility as Councillors and the Clerk are required to attend a branch for any and all transaction and they do not have an on-line facility. Until such time as alternative facilities are agreed no monies will be moved into savings accounts. The Clerk will make further enquiries.</p>	<b>Clerk</b>
<b>FGP 45</b>	<p><b>Other Information</b></p> <p>45.1 Apparently there has been an oversight in paying the grant award from Cllr Jenny Whittle, KCC Members Fund, apologies for the inconvenience has been received 45.2 The Maidstone Branch KALC AGM is being held on Wednesday, 19<sup>th</sup> June, 2013 at 7pm at the Town Hall. Cllrs Baker, Clarke &amp; O’Niell will attend.</p>	
	There was no further business; Cllr Baker closed the meeting at 10.00pm	

Signed \_\_\_\_\_ Chairman

DRAFT