

BROOMFIELD AND KINGSWOOD PARISH COUNCIL

Visit the Parish website at: www.broomfieldandkingswood.org.uk

NOTICE OF A MEETING OF THE PARISH COUNCIL

To: ALL COUNCILLORS

Dear Sir,

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at Kingswood and Broomfield Village Hall, Gravelly Bottom Road, Kingswood on Monday 6th February 2012 commencing 7.30pm.

Dated this 31st day of January 2012. Signed: Susan M Wotton Parish Clerk

PUBLIC FORUM - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

AGENDA

APOLOGIES FOR ABSENCE

1. **COUNCILLORS DECLARATIONS** (Regarding Agenda Items)
 - 1.1 Lobbying
 - 1.2 Personal Interest
 - 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
2. **ELECTION OF VICE CHAIRMAN**
3. **MINUTES OF THE PARISH COUNCIL MEETING HELD 9TH JANUARY 2012**
4. **MINUTES OF THE FINANCE & GENERAL PURPOSES MEETING HELD 4TH JANUARY 2012**
5. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD 9TH JANUARY 2012**
6. **MINUTES OF THE STAFFING COMMITTEE MEETING HELD 25TH JANUARY 2012**
7. **MINUTES OF THE PLANNING COMMITTEE MEETING HELD 30TH JANUARY 2012**
8. **ACTIONS & OUTCOMES** - A/Clerk
9. **KENT COUNTY COUNCIL** - County Councillor, Jenny Whittle, Maidstone Rural East
10. **MAIDSTONE BOROUGH COUNCIL** - Leeds Ward Councillor, Peter Parvin
11. **POLICING**
 - 11.1 Crime figures and Police report - PCSO Kirby
 - 11.2 Parish Neighbourhood Watch Scheme - Cllr Evans
12. **SUPER-FAST BROADBAND** - Cllrs Beaney / Forster
13. **FINANCES** - RFO
 - 13.1 Responsible Finance Officer's report
 - 13.2 Concurrent Functions
 - 13.3 Financial Regulations review
 - 13.4 Quotes to refurbish/replace village signs

- 14. NEIGHBOURHOOD PLAN / VISIONING EXERCISE – Cllr Baker**
 - 14.1 Delegation of limited authority for Cllr Baker
- 15. CODE OF CONDUCT / LOCALISM ACT / REGISTER OF INTERESTS - Clerk**
- 16. KINGSWOOD PRIMARY SCHOOL - Clerk**
- 17. ACTIONS & OUTCOMES INDEXING – Cllr Coleman**
- 18. REPORTS**
- 19. AFFORDABLE HOUSING - Cllr Coleman**
- 20. PARISH FORUM - Cllr Beaney**
- 21. IN HOUSE TRAINING/INFORMATION FOR NEW COUNCILLORS - Clerk**
- 22. RECREATION AND SPORTS FIELD - A/Clerk**
 - 22.1 Weekly Safety Inspections
 - 22.2 Scout Group Lease
 - 22.3 Playdale quote ???
 - 22.4 Footpath to Sports Field
- 23. QUEENS DIAMOND JUBILEE PARISH CELEBRATIONS - Cllr Coleman**
- 24. ROADS AND PAVEMENTS - Clerk**
 - 24.1 Damage to bus shelter, Casyer Drive
 - 24.2 Complaints re: mud / blocked gullies, Gravelly Bottom Road
- 25. CORRESPONDENCE FILE - Clerk**
- 26. ITEMS FOR NEXT MEETING'S AGENDA**
- 27. ANY OTHER INFORMATION**
- 28. PLANNING ENFORCEMENT - Clerk**
- 29. PARISH COUNCIL MEETINGS**

The next full Meeting of the Parish Council will be held on **Monday 5th March 2012** at Kingswood and Broomfield Village Hall, Gravelly Bottom Road, Kingswood commencing 7.30pm.
