

Broomfield & Kingswood Parish Council

www.broomfieldandkingswood.org.uk – 01622 843741

Minutes of a meeting of the Parish Council held at Kingswood Primary School, Cayser Drive, Kingswood on Monday 11th June 2012.

Present:

Clr Terry Baker (Chairman) Clr Peter Coleman Clr Mike Evans
Clr Mike O'Neill (Vice Chairman) Clr Justin West (5)

Mrs G Gosden – Parish Clerk & Responsible Financial Officer

There was one member of the public present.

Clr Baker opened the meeting at 7.30pm

Apologies for Absence

Clr Paul Beaney – Family commitments
Clr Peter Corfield – Family commitments
Clr Peter Forster – Work commitments
Clr Jenny Whittle – Family illness
Clr Peter Parvin – Other commitments
PCSO Richard Kirby – Family commitments

Min No

Action

25 Councillors Declarations (Regarding Agenda Items)

- 25.1 Lobbying
- 25.2 Personal Interest
- 25.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)

There were no declarations.

26 Minutes of the Parish Council Meeting held 14th May 2012

Clr O'Neill proposed these minutes as being a true record, seconded by Clr West and agreed by all and signed by the Chairman.

27 Minutes of APM Meeting held 14th May

Clr Coleman – advised that he had opened the APM and not as written Clr Baker.
Clr Coleman – item 12 – Parish Clubs & Organisations – suggested that every club and organization should be listed regardless of whether reports had been received or not.

Councillors agreed that the minutes should be amended as requested. Clr O'Neill then proposed these minutes as being a true record, seconded by Clr West and agreed by all and signed by the Chairman.

28 Minutes of the Sports Field Committee meeting held 23rd April 2012

Clr West proposed these minutes as being a true record, seconded by Clr Baker and agreed by all and signed by the Chairman.

29 Minutes of planning meeting held 6th June 2012

Signed _____

Cllr West proposed these minutes as being a true record, seconded by Cllr O'Neill and agreed by all and signed by the Chairman.

The meeting was closed at 7.40pm for a question from a member of the public, who apologised for his late arrival, but requested permission to allow an under 9's football team to use the Sports Field facilities. It was explained that discussions were already taking place with another resident for a Kingswood Football team, but further discussion would take place. The Clerk will write to the other applicant. Meeting re opened at 7.50pm.

Clerk

30 Code of Conduct

Clerk advised that a draft Code of conduct had been circulated by the previous Clerk and subsequently by NALC. However KALC & MBC were now compiling a Code of Conduct with a recommendation that as many Kent Parishes follow the same guidelines as possible. After discussion Councillors agreed to adopt the KALC/MBC Code of Conduct at the next meeting subject to approval on publication.

31 Register of Interests

Councillors agreed to this item being carried over to the July agenda when new Register of Interest forms were available.

Clerk

32 Actions & Outcomes

Clerk had previously circulated report.

Item 379: Repair hole in Portacabin, Cllr West offered to carry out repairs

Item 230: Cllr Baker & Beaney are meeting with webmaster to discuss website alterations

Cllr West
{Cllr Baker
& Beaney

Item SF243: The planned visit to residents in Lenham Road, re footpath was cancelled due to heavy rain. Cllrs agreed that the Clerk would visit residents on her own as soon as possible

Item 16.3: Cllr Coleman asked if there had been any confirmation of the closure of Pitt Road provisionally scheduled for 2nd July, Clerk to make enquiries.

Item 16.3: Cllr Coleman requested that the installation of the second Duck Pond Lane sign is included in A & O's

Item 16.3: Cllr Coleman requested that KHS be asked if additional 'Village Hall' finger can be added to the new finger post currently being made.

Clerk

Clerk

Clerk

Clerk

33 Kent County Council - County Councillor, Jenny Whittle, Maidstone Rural East.

Apologies received. Cllr Whittle advised that there was nothing to report since APM. She requested that the PC delay withdrawing from the SuperFast Broadband application until she has had the opportunity to speak with MBC. This was agreed by all.

34 Maidstone Borough Council - Leeds Ward Councillor, Peter Parvin

Apologies received. Cllr Parvin has been advised of continuing problems at Peter Pease Close with sewage problems, he will contact Environmental Health Department.

Cllr Parvin

35 Policing

35.1 Crime figures and Police report - PCSO Kirby – apologies received, report sent:- 02.04 /30.05 – Burglary – 07/14-05 – Bell Way, Theft – 12/13-05 – Peter Pease Close, Theft – 08.04/08.05 – Gravelly Bottom Road, 24.04/26.05, Attempted Burglary – Gravelly Bottom Road, 22.04 – Theft from motor vehicle Charlesford Avenue. Crime figures for local villages:- Langley - Theft 1, Theft from motor vehicle 1; Leeds – Theft from motor vehicle – 1; Sutton Valence – theft 2; Ulcombe – Theft 2.

35.2 Parish Neighbourhood Watch - Cllr Evans reported that many trading standards warning have been circulated and some reports received. Cllr Evans is going to consult NHW coordinators about circulating general parish information via the network of NHW.

Cllr Evans

36 Finances

Signed _____

36.1 Responsible Finance Officer's report was read out to Councillors and retained on file. Payments were agreed.

36.2 Bank reconciliation May 2012 – was checked and signed as accurate by Cllr Baker

36.3 Staff costs – Clerks gross pay (for a 6 week period) was £1,452.12, this included 1 week's holiday pay, plus £111.74 NI employer contributions. Councillors agreed that they still wanted the monthly reports to continue.

37 Agreement to Receive Official Documentation by Email

Cllr Coleman proposed that Councillors receive information via email where appropriate, seconded by Cllr West and agreed by all.

38 Affordable Housing

The Clerk advised that the vacancy at Peter Pease has now been filled.

39 Ashford Drive/Broomfield Road – Sewage Issues

A resident has reported continued problems with blocked sewers between Ashford Drive/Broomfield Road. There also continues to be ongoing problems at Peter Pease Close (PPC), one 6year old resident had been urgently admitted to hospital with blood poisoning which the parent believes is solely down to PPC not being adequately cleaned after repeated sewage flooding. The pump breakdowns continue at an alarming rate of every other day, and sewage is being removed manually now rather than via the sewage system.

Councillors discussed the problems but felt that the only action that might help would be to lobby the Environmental Health Department (EHD) and therefore requested the Clerk to write to all the residents encouraging them to report each and every incident to the EHD.

Clerk

40 Super-Fast Broadband

Cllr Corfield had previously circulated two reports with updated information on consultations with Leeds & Hollingbourne Parish Councils and in which Cllr Corfield recommended withdrawing from the bidding process. See item 33.

41 Neighbourhood Planning

Cllr Baker updated Councillors on the progress which was slow due to requirements of MBC to publicise the proposal to have a Neighbourhood Plan via their website. Despite an official application to progress with a NP the MBC website is still not available for use which is delaying any further actions. The steering group is having an information stand at the Primary School and Village Hall fetes on 30th June and 7th July. Councillors requested that the minutes of NP meetings be circulated to them and placed on the website for public information.

Clerk

42 Reports

42.1 Police Forum report – Cllr O'Neill

42.2 Parish Pensioners' Outing – Sue Wotton

42.3 Affordable Housing report 22-03-2012 - Clerk

42.4 Affordable Housing report 30-03-2012 – Clerk

These reports had been previously circulated to all Councillors; it was resolved to accept and retain on file.

43 Recreation and Sports Field

43.1 Weekly safety Inspections – Apologies received from Cllr Forster

43.2 TPO Application – has been approved at the recent planning committee meeting, we await the outcome from MBC.

43.3 Colin Sims is starting the replacement to the stile and repairs to the boundary fencing on 12th June.

Clerk

Signed _____

43.4 The Forestry Commission require agreement to conditions before a Felling Licence is issued. Councillors resolved to accept the conditions.

43.5 Repairs have been made to the damaged benches at the Sports field; Councillors agreed not to carry out wood treatment to the benches at this time.

44 Speed watch Signs

Cllr Coleman suggested that due to flouting of the speed limit Speed Watch needed to be carried out in Chartway Street within the 30mph restriction however volunteers would need to be trained and we would need to hire or borrow the necessary equipment from another local parish. Cllr O'Neill reported that the Police had advised that there is no safe location along the Lenham Road or Chartway Street for this to be carried out. However the PC could apply to the speed watch coordinator to carry out a health and safety survey. It was agreed to arrange such meeting and Cllr Coleman would attend.

Cllr Coleman

45 Items for next Meeting's Agenda

Nothing requested at this time

46 Any Other Information

46.1 Notification has been received from MBC that a request for an election to replace Cllr Cooper has not been received therefore the vacancy can be filled via co-option.

46.2 Gravelly Bottom Road will be closed for approx 8 days from 13/06. Posters have been displayed.

46.3 The Community Right to Challenge – which allows parish councils and others to bid to run principle council services, was published on 21st May 2012.

46.4 The clerks new telephone line and service is now fully up and running, as a result the Parish Council telephone number is now advertised in the telephone directories locally.

46.5 Annual Councillor Conference – Lenham Community Centre, 14th July.

46.6 Jan Enever has had no responses to her request in the Village News to find replacements for her and Caroline with regard to taking over the running of the quarterly publication. Cllrs agreed to discuss with Jan Enever a way for the publication to continue if no one comes forward to take over

Cllr O'Neill

Cllr Evans

46.7 A letter of thanks has been received from the Pensioners who participated in the recent trip. Especial thanks went to Sue Wotton.

46.8 Notification of the temporary closure of public footpaths at Leeds Castle has been received for the 14th July.

46.9 A meeting is required to discuss the implications of changes from Concurrent Function to Parish Service Scheme. TBA

Clerk

47 Planning Enforcement

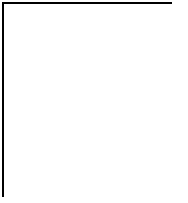
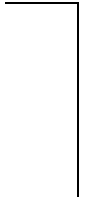
None received.

48 Parish Council Meetings

The next full Meeting of the Parish Council will be held on Monday 2nd July 2012 at The Village Hall, Gravelly Bottom Road, Kingswood and commences at 7:30pm.

There was no further business; Councillor Baker closed the meeting at 9.40pm.

Signed _____



DRAFT