



BROOMFIELD AND KINGSWOOD PARISH COUNCIL

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Minutes of the Annual Parish Council Meeting

Minutes of the Annual Parish Council Meeting held at the Village Hall, Gravelly Bottom Road, Kingswood, Monday, 16th May 2016.

Present:

Cllr Christina Clark
Cllr Tom Hoy
Cllr Mike Darling (Chair)
Cllr Mike Lovell
Cllr Annette Friend
Cllr Janet Tandy (6)

Cllr Patrik Garten – MBC Ward Councillor – North Downs

Mrs G Gosden – Parish Clerk & Responsible Financial Officer
Mrs C King – Deputy Clerk

There was 1 member of the public present.

Cllr Darling opened the meeting at 8.35pm

There were no declarations of intent to record the meeting.

Apologies for Absence: Cllr Peter Page – Family Commitments

Min No	Action
9	Welcome by the Parish Council Chairman, Mike Darling
10	Minutes of the Annual Parish Meeting held on 16th May 2015 The Minutes of the APCM held on the 16 th May 2015 had been approved and signed at the first meeting after the APCM, Monday 15 th June 2015.
11	Election of Chairman (2016/17) 11.1 Councillors resolved unanimously to elect Cllr Darling as Chairman. 11.2 Councillor Darling signed the Declaration of Acceptance of Office
12	Election of Vice Chairman (2016/17) 12.1 Councillors resolved unanimously to elect Cllr Clark as Vice - Chairman 12.2 Councillor Clark signed the Declaration of Acceptance of Office
13	For all members to accept and to sign the Declaration of Acceptance of Office (DAO) in the presence of the Clerk The Declaration of Acceptance of Office were duly signed by all councillors present.
14	To receive Register of Interest forms to be completed by end of May 2016 and returned to the Clerk The documents were distributed by the Clerk
15	For members to confirm that they agree to receive ALL agendas electronically during the period of office Agreed unanimously. Signed _____

16 Election of Committee Members

- 16.1 Finance & General Purposes – Cllrs T Clark; M Darling; T Hoy; M Lovell; P Page & J Tandy
 - 16.2 Planning – Cllrs T Clark; M Darling; T Hoy; M Lovell; P Page & J Tandy
 - 16.3 Recreation & Sports Field – Cllrs T Clark; M Darling; M Lovell & P Page
 - 16.4 Staffing – Cllrs T Clark; M Darling & P Page
- Councillors agreed to serve on the above named committees

17 Election of Representatives to Other Bodies

- 17.1 Joint Parishes Group – Cllr Hoy & Lovell
- 17.2 Kent Association of Local Councils – Cllr Clark & Lovell
- 17.3 Kingswood Primary School – Cllr Friend
- 17.4 Neighbourhood Plan / Steering Group - tbc
- 17.5 Network of Rural Business Forums (NRBF)- it was decided B & K PC would no longer participate
- 17.6 Police Forum - Cllr Lovell
- 17.7 Rural Transport Group – Cllr Tandy
- 17.8 Twinning Group – Cllr Clark
- 17.9 Village Hall Committee – Cllr Friend

18 To receive any questions/ comments from the public

- 18.1 Congratulations received on the purchase of the defibrillator.
- 18.2 Leeds Castle Events – causing problems around parish roads. Cllrs requested the Clerk to write to the Emergency Services about these concerns, then forward the responses to Leeds Castle for their consideration

Clerk

19 Any Other Information

Cllr Darling advised that Cllr Mike O’Neill had today tendered his resignation as a parish councillor, due to ill health. Cllr Darling expressed his gratitude for Mikes unstinting work as a councillor and wished him well on behalf of the PC

20 Date of Next Annual Parish Council Meeting

The date of the next Annual Parish Council Meeting will be held May 2017, date to be confirmed.

There was no further business, Cllr Darling closed the meeting at 9.00pm Signed _____