



# Broomfield and Kingswood Parish Council

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## Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 17<sup>th</sup> October 2016

### Present:

Cllr Tina Clark (Chair)                      Cllr Gareth Davies                      Cllr Annette Friend                      Cllr Tom Hoy  
Cllr Paul Milton                                  Cllr Peter Page                                  Cllr Janet Tandy                                  (7)

Gail Gosden – Parish Clerk

There was one member of the public in attendance

### Apologies for Absence:

Cllr Mike Darling – Family Commitments  
Cllr Mike Lovell – Family commitments  
Cllr Jenny Whittle – KCC- Family Commitments

There were no declarations of intent to record the meeting; Cllr Clark opened the meeting at 7.41pm.

Min No	Action
128	<p><b>Councillors Declarations (Regarding Agenda Items)</b></p> <p>128.1 Declaration of Acceptance of Office was signed by Gareth Davies and Cllr Clark 128.2 Lobbying 128.3 Personal Interest 128.4 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)</p> <p>There were no declarations.</p>
129	<p><b>Approval of Minutes</b></p> <p>129.1 Minutes of the Parish Council Meeting held 15<sup>th</sup> August 2016 129.2 Minutes of the Planning Committee held 19<sup>th</sup> September 2016 129.3 Minutes of Parish Council Meeting held 19<sup>th</sup> September 2016 The Minutes from the above meetings, having been previously circulated, were agreed by all and signed by Cllr Clark as a true and accurate record.</p> <p><i>Cllr Friend joined the meeting at 7.47pm</i></p>
130	<p><b>Actions &amp; Outcomes</b></p> <p>Actions outstanding:- SC83(i) Opting out from NEST; 118 – Alternative Storage; 121.1 -KCC Pothole blitz report.</p>
131	<p><b>Kent County Council - County Councillor - Maidstone Rural East</b></p> <p>Cllr Jenny Whittle had forwarded her apologies and her report as follows:-</p> <p>Unfortunately I won't be able to attend tonight. Here is a brief report:</p> <p>This week is National Adoption Week and Kent County Council is appealing to potential adopters to come forward. We are looking for families in particular for older children, sibling groups and those with disabilities. Extensive support is provided by KCC post-adoption.</p> <p style="text-align: right;">Signed _____</p>

KCC 17/18 Budget – KCC has to find £75m savings for 17/18 in order to balance the books to meet rising costs and demands, whilst funding from central government is cut. More detail below:

By making changes to help cope with the increasing number of elderly residents requiring care, and the increasing complexity of many clients' needs, the council is seeking to reduce costs by transforming service delivery and investing in support and preventative services. Kent has already seen a reduction in the number of placements of older people in residential care through improved support pathways, such as cost-effective enablement services, that will allow more people to continue to live independently at home.

KCC has already demonstrated its determination to save costs and generate income in a number of ways.

- The Education and Young People's directorate is looking at innovative ways of generating additional income of £1.9 million in 2017-18 through the creation of support packages for schools and academies in Kent and other council areas.
- In Adult Social Care, KCC has identified savings of £13.3 million through transformation, although the increase in demand for, and costs of care services, will mean the extra costs will outweigh even those savings.
- KCC also anticipates saving about £2million from its home-to-school transport budget for special education needs pupils through smarter route organisation and intelligent procurement..
- The £40million project to convert all KCC's 118,000 streetlights to LED technology will deliver in excess £5.2 million in savings on energy bills annually, once complete (as well as reducing KCC's carbon footprint).
- Although the cost of waste disposal per tonne continues to increase, the cost of recycling and handling waste in Kent is lower than four years ago as the county has reduced its landfill waste from 19% in 2013 to below 2%, which is well ahead of the national target of 5% by 2020.

#### **Gritting operation**

As temperatures continue to drop, Kent County Council has today rolled out its gritters which will remain in operation until March.

The county's 64 gritter trucks have warmed their engines by taking part in a dry run of the 53 gritting routes. They are now on standby for when the temperatures plummet and staff are keeping a beady eye on 13 weather stations which determine when gritting needs to take place.

Finally...the Conservative candidate for the May 2017 County Council elections to defend the Maidstone Rural East seat is Maidstone Borough Councillor and Ulcombe Parish Councillor, Shellina Prendergast. She is formidable, energetic, very intelligent and has a great sense of humour. Some of you will know her already and she looks forward to meeting you all soon.

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#### **Maidstone Borough Council – Ward Councillor**

Cllr Gill Fort reported that MBC Planning enforcement would be taking no further action on the Moto-X site at the end of Charlesford Avenue and that enquiries are still ongoing regarding Oaklands, Gravelly Bottom Road.

MBC have to find savings of £4.2m in the next financial year due to the cessation of the government Revenue Support Grant.

The Local Plan enquiry continues with much opposition to the housing numbers proposed by MBC.

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#### **Policing**

Crime figures and Police report – PCSO Maybank

17th September to 17th October 2016 - 0 Crimes reported

1 case of Anti-Social Behaviour reported; 12/10/2016- Nuisance Vehicle- Peter Pease

Langley- 2x Theft, 1x Criminal Damage, 2x Vehicle Interference

Ulcombe- 1x Burglary, 1 x Theft, 1x Criminal Damage

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#### **Finances**

134.1 Responsible Finance Officer's report, having been previously circulated, payments were ratified.

134.2 Bank reconciliation – September 2016 was agreed by all and signed by Cllr Clark

134.3 F & GP Meeting for precept discussions to be arranged prior to next PC Meeting

135

#### **Review of Policies & Procedures**

Signed \_\_\_\_\_

Clerk

135.1 Review and adoption of Standing Orders – Councillors, having reviewed Standing Orders agreed that there were no changes required at this time and resolved to adopt the Standing Orders as is. Signed by Cllr Clark

135.2 Review and adoption of Committee Terms of Reference

135.3 Review of Financial Regulations

135.4 Review of Financial Risk Assessment

Councillors requested the above items be carried over to the next PC Meeting on 21<sup>st</sup> November.

Clerk

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### **Village Maintenance & Handyman**

The Clerk advised that Rob Reader, RLR Contractors has accepted the position of handyman for the parish, the Clerk has supplied a work order which has already been commenced.

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### **Website Provision**

The Clerk reported that the new EIS website continues to prove a nightmare to operate; Cllr Friend offered support and will meet with the Clerk to try and resolve the issues

Cllr  
Friend

*PCSO Maybank joined the meeting at 8.40pm and apologised for his lateness, due to circumstances beyond his control. He reported that there had been a RTC recently in the Lenham Road near the Sports Field. Kingswood has had no crime reports recently. Kent Police have become aware that schools are being targeted during holiday periods and asked that residents keep an eye open during the next half term period. He also recommended caution during the Halloween period.*

There was a brief recess for refreshment at 8.45; the meeting was re-opened at 8.55

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### **Neighbourhood Plan**

Following a proposal at the last meeting to write to the Secretary of State regarding the outcome of the Neighbourhood Plan, Councillors requested the Clerk to obtain advice and costs regarding the employment of a qualified planning advisor to write the letter.

Clerk

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### **Sports Field**

139.1 Signage at the Sports Field – the Clerk has obtained quotes from RBLI = £156.16 + cost of £120 for fitting 8 x signs. Councillors resolved to accept this quote; however the Clerk recommended delaying the purchase until website difficulties were resolved in case it meant another change in contact details. This was agreed by all.

139.2 CCTV update – installation of broadband is going to cost an additional £1000 as Open Reach state that an independent telegraph pole is required and XLN will not cover this cost. Cllr Milton agreed to look further into the CCTV requirements.

139.3 Incident report at Sports Field - email from concerned resident of aggressive activity witnessed at field was discussed.

Cllr  
Milton

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### **Archive & Storage Solutions**

Due to Cllr Darling's absence it was resolved to defer this item to the next PC Meeting

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### **Parish Council Office Provision**

Due to Cllr Darling's absence it was resolved to defer this item to the next PC Meeting

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### **Parish News**

Cllr Clark reported that she is happy that the Parish News will be ready to go for the end of November and requested the Clerk to contact participants requesting their articles to be made available by the beginning November.

Clerk

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### **Committee Membership**

The following additions to committees was unanimously resolved by councillors:-

Signed \_\_\_\_\_

Cllr Gareth Davies – Sports Field, F & GP, Planning and Police Forum  
Cllr Paul Milton – Planning & Sports Field  
Cllr Annette Friend – Sports Field

**144 Reports**

144.1 East Maidstone Bus Group – 26<sup>th</sup> September – Cllr Tandy  
144.2 Planning Training – 27<sup>th</sup> September – Cllr Hoy  
The above reports had been circulated previously and are retained on file.

**145 Any Other Information**

145.1 KALC AGM – Saturday 19<sup>th</sup> November at Ditton Community Centre, Ditton, no-one available to attend.  
145.2 Cllr Lovell wished to advise that he will not be able to attend the next few meetings, but will continue to monitor the Sports Field. Councillors wished to extend their thanks and looked forward to his return.

**146 Items for next Meeting's Agenda**

146.1 Meeting dates for 2017  
146.2 Policies & Procedures

**147 Parish Council Meetings**

**The next Meeting of the Parish Council will be held on Monday 21<sup>st</sup> November 2016 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.**

There was no further business, Cllr Clark closed the meeting at 22.04pm

Signed \_\_\_\_\_