



Broomfield and Kingswood Parish Council

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Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 18th July 2016

Present:

CLlr Tina Clark Cllr Mike Darling (Chairman) Cllr Mike Lovell (3)

CLlr Jenny Whittle – KCC Councillor
CLlr Gill Fort - MBC Ward Councillor
CLlr Patrik Garten – MBC Ward Councillor
Yasmin Gordine – MBC Parish Liaison Officer
Gail Gosden – Parish Clerk

There was 3 member of the public in attendance

Apologies for Absence: Cllr Annette Friend – Family Commitments
 Cllr Tom Hoy – Other Commitments
 Cllr Janet Tandy – Other Commitments

There were no declarations of intent to record the meeting; Cllr Darling opened the meeting at 7.30pm.

Min No		Action
62	<p>Councillors Declarations (Regarding Agenda Items)</p> <p>62.1 Lobbying 62.2 Personal Interest 63.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)</p> <p>Cllr Clark – personal interest in item 73 Cllr Darling – personal interest in item 73</p>	
63	<p>Co-option of Councillor</p> <p>63.1 Co-option of Gareth Davies – this item was deferred to the August PC Meeting 63.2 Notification has been received from MBC that there has been no call for an election following the resignation of Mike O’Neill; therefore the vacancy can be filled by co-option.</p>	
64	<p>Approval of Minutes</p> <p>64.1 Minutes of Parish Council Meeting held 18th April 2016 64.2 Minutes of the Parish Council Meeting held 16th May 2016 64.3 Minutes of the Planning Meeting held 20th June 2016 64.4 Minutes of the Parish Council Meeting held 20th June 2016</p> <p>The minutes were agreed as a true record and signed by Cllr Darling</p>	
65	<p>Actions & Outcomes</p> <p>Outstanding item -18/2016- Clerk to write to emergency services re traffic congestion caused by Leeds Castle events. Enquiries to determine who to write to have revealed that there is a Safety Advisory Group (SAG) which is a group of all emergency services & local authorities (MBC, KCC & KHS) who meet to discuss the impact and mitigation of major events, such a Leeds Castle events. Councillors resolved that no further action is required</p>	
66	<p>Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle</p>	<p>Signed _____</p>

Cllr Whittle apologised for being unable to attend recent meetings. She reported that KCC were launching a heat awareness campaign due to current temperatures being experienced. The Lorry park at Stanhope - Sellinge has been formally approved by Highways England to offset problems created by Operation Stack.

Emma Hickling (corporate head of Kingswood Primary School) has done an outstanding job with her report to the Education Department regarding educational mobility.

KCC will be conducting an additional budget setting process in the Autumn due to the challenging financial situations. The Joint Transportation Committee will be meeting to discuss the Leeds Langley Relief Road following the approval by MBC of further developments along the Sutton Road. KCC had spoken out against these additional developments as they felt that they would put untold pressure on already very busy roads which are already experiencing severe congestion.

Councillors asked Cllr Whittle to forward details of the verge & hedge cutting rota as the Clerk was receiving a stream of complaints about the conditions and visual splay along the rural roads and junction.

Cllr
Whittle

Cllr Darling invited Yasmin Gordine to speak to Councillors about her remit as Parish Liaison Officer

67 Maidstone Borough Council – Ward Councillor - Gill Fort

Cllr Fort reported on the MBC planning meeting where further major developments for 1,000 homes were agreed along the Sutton Road. Objections had been made to these application being determined whilst the emerging Local Plan was due to be examined. Officers advised that the time constraints on planning applications required the plans to be determined otherwise the developers could apply to the Secretary of State for non-determination.

Councillors requested support from Cllr Fort for their application to increase the number of parish councillors from 9 to 11. Cllr Fort & Yasmin Gordine both agreed to make enquiries on the PC's behalf.

Cllr
Fort

Following reports in the local papers from the CEO at Leeds Castle about the concessions received from Leeds Castle for local parishes, it was confirmed that Broomfield & Kingswood received no concessions whatsoever and that Leeds received a Christmas tree for their church, and possibly some free tickets as prizes for the primary school.

68 Policing

Crime figures and Police report –18th June - 18th July 2016

3 Crimes reported - 12/07/2016- Theft from motor vehicle- Bell Way; 11/07/2016- Burglary other than dwelling- Gravelly Bottom Road; 11/07/2016- Criminal Damage- Chestnut Drive;
2 case of Anti-Social Behaviour reported - 14/07/2016- Tall Trees Close- Nuisance Youths; 08/07/2016- Chestnut Drive- Nuisance Youths

Langley- 5x Nuisance vehicles, 1x theft.
Ulcombe- Nothing of note.

PCSO Maybank advised that there has been an increase in burglaries in the eastern side of Maidstone. Langley is having a lot of problems with nuisance vehicles in Ulcombe Road/into the woods at Pitt Road.

Cllr Darling advised that a resident had reported how pleased he was with the response from our PCSO following a recent problem and wished councillors to know about this and asked for their thanks to be passed to the PCSO.

69 Finances

69.1 Responsible Finance Officer's report was read to Councillors, payments were ratified and agreed. It was agreed to purchase the 10th edition of Local Council Administration.

69.2 Bank reconciliation – June 2016 was agreed and signed by Cllr Clark

69.3 Additional signatures were obtained from councillors present to enable payments via online banking.

69.4 UTB has confirmed that the Alto Prepaid card is to be withdrawn from 1st September, there is no alternative being offered at this time. The Clerk would look into alternative pre-paid cards

69.5 Came & Co, Parish Council Insurers have become Stackhouse Poland Ltd from 1st July, there will be no changes.

Clerk

No updates currently.

71

Neighbourhood Plan

The minutes from the NPSG meeting held on 28th May 2016 were resolved as a true record.

Cllr Garten reported that he had attended the Strategic Planning, Sustainability and Transportation Committee meeting at MBC, where the NP was discussed and it was agreed to not proceed to referendum. MBC Officers advised the committee that the Plan did not comply with the saved policies of the MBC Local Plan 2000 or with NPPF principles.

Councillors requested the Clerk to contact the solicitors who were researching whether the consultants were in breach of contract.

Clerk

72

Community Right to Bid

The Clerk advised Councillors of the Community Right to Bid, whereby any land or building is registered with the local authority and should the property become available for sale on the open market the opportunity would be available to obtain first refusal on an option to purchase. Councillors discussed if this land at the end of Charlesford Avenue would be appropriate for use as a Village Green and asked the Clerk to make further enquiries.

Clerk

73

Village Maintenance

Grass cutting and planters – The Clerk had obtained two quotes for the work of verge cutting and plant maintenance. Due to the personal interest declarations made by Cllrs Clark and Darling the council was inquorate and could not discuss this item. To be carried over to the August agenda.

Clerk

74

Sports Field

74.1 Scout Group Lease Agreement – The Clerk has received a request from Leeds & Kingswood Scout Group to light campfires and BBQ's near the scout hut. After discussion Councillors agreed to allow the Scout Group to have BBQ's at the front of the scout hut. Also to have limited fires as described, as long as they are completely contained within a container/drum. It is also required that any residual wood, ash etc., is removed completely from the area so that no elements of fires or BBQ's are left behind which may imply, by default, that fires are acceptable in the sports field area. This agreement will only apply to the Leeds & Kingswood Scout Group and not to any other Scout hut user.

74.2 Two quotes obtained for MUGA's but councillors resolved to not pursue them at this time as MBC had advised that match funding is to be available in the New Year.

74.3 Nothing further has been heard from WCCTV about the malfunctioning camera. The CSU loan camera is still in situ and there have been no problems at the field for some weeks now.

The meeting was closed at 9.05 for refreshments and re-opened at 9.15

Clerk

75

Parish News

Cllr Clark reported that she had successfully loaded the print programme but not in time for publication of the June edition. She recommended that consideration is given to publishing the News three times a year to match prominent calendar dates i.e. Easter (March), Summer (June/July) and Christmas (November), this was agreed by all. Clerk was requested to contact contributors.

Clerk

76

Bridleway & Footpaths

76.1 Celebration & opening of footpaths – Cllr Clark proposed that due to recent inclement weather creating delays for the official opening of the new footpaths, any celebrations is cancelled being out of time. This was agreed by all.

76.2 Completion of works – The Chairman had received an email from a resident questioning the PC's enquiries about limiting access to the bridleway. The Clerk was requested to respond that no action was to be taken currently.

Clerk

77

Handyman

Signed _____

The Clerk advised that John Baker had emailed to say he does not wish to continue as the Parish Handyman. The Clerk was asked to advertise the position as widely as possible, as soon as possible to enable the maintenance of the parish to continue.

78

Reports

- 78.1 MBC Clerks Liaison Meeting – Clerk
- 78.2 KALC AGM – Cllr Lovell

These reports were previously circulated to all councillors and are retained on file.

- 78.3 Pensioners Outing – Cllr Clark

Cllr Clark reported that the visit to Brick Lane Musical Theatre was enjoyed by all, despite some travel issues at the beginning and end of the journey (not the fault of the coach or driver). The Clerk was requested to write to Brookline Coaches with Councillors thanks

Clerk

79

Any Other Information

- 79.1 Cllrs Hoy & Page have been booked into the September & October planning training sessions at MBC.

79.2 In May our MP Helen Whately requested the opportunity to meet with councillors; Councillors requested the Clerk to arrange a visit

- 79.3 Children's Summer Outreach Programme – is scheduled for Tuesday 16th August between 9.30 – 12.30

79.4 Notice of Adoption of the Kent Minerals and Waste Local Plan - Town and Country Planning (Local Planning) (England) Regulations 2012 has been received

79.5 Consultation Report Outcome - LSA Departures Routes for Southend Airport - The LSA considers that the case for the introduction of the proposed SID procedures is sound and that the SID designs to be submitted to the CAA are appropriate and meet regulatory requirements. Thus, in accordance with the CAA's regulatory requirements, LSA will develop a formal Airspace Change Proposal which will be submitted to the CAA.

79.6 MBC are requesting councillors to individually respond to a survey to review the implementation of the Parish Charter, MBC are hoping to obtain ideas on how to improve our communication with Parishes including how you wish to be communicated with and areas within the Parish Charter that either needs addressing or areas which we need to include.

Clerk

80

Items for next Meeting's Agenda

- i. Co-option of Gareth Davies
- ii. Storage Solutions for the Clerk

81

Parish Council Meetings

The next Meeting of the Parish Council will be held on Monday 15th August 2016 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.

There was no further business, Cllr Darling closed the meeting at 9.50pm

Signed _____