



BROOMFIELD AND KINGSWOOD PARISH COUNCIL

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Minutes of the Annual Parish Meeting of the Parish Council

Minutes of the Annual Parish meeting of the Parish Council held at the
Village Hall, Gravelly Bottom Road, Kingswood,
on Saturday 16th May 2105.

Present:

Cllr Terry Baker (Chairman) Cllr Christina Clark Cllr Mike Lovell
Cllr Mike O’Niell Cllr Peter Page Cllr Janet Tandy (6)

Cllr Jenny Whittle – Kent County Councillor, Maidstone Rural East
Cllr Gill Fort – Maidstone Borough Ward Councillor
PCSO Tom Maybank- Kent Police

Mrs G Gosden – Parish Clerk & Responsible Financial Officer

There were 54 members of the public present.

Cllr Baker opened the meeting at 2pm

Chairman’s Announcement: Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting before commencement of their intention to do so.

Apologies for Absence

Cllr Tom Hoy – Family Commitments

Min No	Action
1	<p>Minutes of the Annual Parish Meeting held on 17^h May 2014</p> <p>Were agreed to be a true record of the meeting and was signed by Cllr Baker at the Parish Council meeting on the 16th June 2014.</p>
2	<p>Chairman’s Annual Report (2014/15)</p> <p>Cllr Terry Baker (Chairman), read out his annual report which is retained on file</p>
3	<p>Election of Chairman and Vice Chairman (2015/16)</p> <p>Cllr Mike Lovell proposed that Terry Baker continue as Chairman, seconded by Cllr Mike O’Neill, Cllr Baker accepted the nomination and Councillors voted unanimously in favour. Cllr Peter Page proposed that Mike O’Neill continue as Vice chairman, seconded by Cllr Mike Lovell, Cllr O’Neill accepted the nomination and Councillors voted unanimously in favour.</p>
4	<p>Kent County Council Report (2014/15)</p> <p>Cllr Jenny Whittle, Maidstone Rural East read her report to the meeting.</p>
5	<p>Maidstone Borough Council Report (2014/15)</p>

Signed _____

Cllr Gill Fort– The Chairman welcomed and introduced Cllr Fort as our newly elected Ward Councillor.

Cllr Fort advised as she was new to the post she could not report on the previous year. She said her details would be made available for parishioners to contact her whenever needed.

6 Responsible Finance Officer’s Report (2014/15)

Mrs Gail Gosden, Clerk & RFO reported on the year’s financial figures, the report is retained on file.

7 Election of Committee Members

7.1 F & GP Committee

Terry Baker
Christina Clark
Mike Lovell
Mike O’Neill
Peter Page
Janet Tandy

7.2 Planning Committee

Terry Baker
Christina Clark
Mike Lovell
Mike O’Neill
Peter Page
Janet Tandy

7.3 Sports Field Committee

Terry Baker
Christina Clark
Mike Lovell
Mike O’Neill
Peter Page

7.4 Staff Committee

Terry Baker
Mike O’Neill
Peter Page

The committee memberships were agreed by all.

8 Election of Representatives to External Groups

- 8.1 Joint Parishes Group - Terry Baker, Mike Lovell & Mike O’Neill
- 8.2 Kent Association of Local Councils – Mike O’Neill & Mike Lovell
- 8.3 Kingswood Primary School – Terry Baker
- 8.4 Neighbourhood Plan / Steering Group – All
- 8.5 Network of Rural Business Forums (NRBF) - vacancy
- 8.6 Police Forum – Mike Lovell & Mike O’Neill
- 8.7 Rural Transport Group – Mike O’Neill
- 8.8 Twinning Group – Christina Clark
- 8.9 Village Hall Committee – Terry Baker & Mike O’Neill

The representatives to external groups were agreed by all.

9 Reports – External Organisations (2014/15)

- 9.1 Kingswood Primary School – Ms Emma Hickling, Head teacher – no report received
- 9.2 Neighbourhood Policing - PCSO Tom Maybank – report retained on file
- 9.3 Parish Footpaths Officer – Mr Norman King, sadly died recently so there is a vacancy
- 9.4 Parish Tree Warden – no report received.

10 Reports - Parish Clubs and Organisations

<Art Club
*Book Club
*Coffee Shop
<Dog Training
*French Club

*Badminton
<CANS Youth Club
<Cynaphobia
<Drop In
<Friends of Leeds & Broomfield Churches

Signed _____

*Karate
Kingswood Model Railway Group
*Kingswood Pre-School
<Short Mat Bowls
<St Margaret's Church
<Twinning Group
*Whist Club
<Yoga

<Kingswood Church
<Kingswood Community Singers
<Neighbourhood Watch
<Scout Group
<Toddler Group
*Village Hall
*WI

*** Reports marked with an asterisk* can be found in the Village News – April 2015 edition**
< Reports marked with an arrow< were read at the meeting.

All reports received are retained on file

11 Any Other Information

Val Clarke announced the Village Hall Fete would take place on Saturday 4th July 2015, from 10-2, there would be a dog show and the opportunity to have a health MOT.

12 Date of Next Annual Parish Meeting

The next Annual Parish Meeting will be determined following feedback from this year's change of date and time.

There was no further business, Cllr Baker thanked everyone for attending and closed the meeting at 3.30pm

Signed _____

DRAFT