



BROOMFIELD AND KINGSWOOD PARISH COUNCIL

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Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood.
Monday 15th June 2015

Present:

*Cllr Mike Darling
Cllr Janet Tandy

Cllr Tom Hoy

Cllr Mike O'Neill (Vice- Chairman)
(4)

Cllr Gill Fort – Ward Councillor
Gail Gosden – Parish Clerk

There were three members of the public in attendance

The Clerk was given the name of a resident who may be interested in becoming the footpath officer for the parish.

Cllr O'Neill opened the meeting at 7.42pm

Apologies for Absence:

Cllr T Baker – family commitments
Cllr Clark - family commitments
Cllr Lovell - family commitments
Cllr Page - work commitments

Cllr Jenny Whittle – KCC – Other engagement
PCSO Tom Maybank – other commitments

Min No

Action

26

1 Co-option of Councillor

Mr Mike Darling has declared an interest in becoming a parish councillor, Cllr Tandy proposed that Mr Darling be co-opted, seconded by Cllr Hoy and agreed by all. *Cllr Darling signed the declaration of Acceptance of Office which was then signed by Cllr O'Neill

Cllr O'Neill welcomed Mr Darling back to the team.

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Councillors Declarations (Regarding Agenda Items)

- 27.1 Lobbying
- 27.2 Personal Interest
- 27.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)

There were no declarations.

28

Approval of Minutes

28.1 Minutes of the Planning Meeting held 20th April 2015

28.2 Minutes of the Parish Council Meeting held 20th April 2015

Signed _____

Cllr Hoy requested an addition to the minutes of the meeting held on the 20th April, this was agreed by all and the minutes were amended and signed by Cllr O'Neill

28.3 Minutes of the Annual Parish Council Meeting held 16th May 2015

28.4 Minutes of the Parish Council Meeting held 16th May 2015

28.5 Minutes of the Planning Meeting held 26th May 2015

Councillors resolved and accepted that the above minutes were a true record and were signed by Cllr O'Neill

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Actions & Outcomes

All actions and outcomes were completed

30

Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle

Apologies were received.

31

Maidstone Borough Council – Ward Councillor - Gill Fort

Cllr Fort reported that the MBC Committees were now up and running and that she was a member of the Joint Transport and Heritage & Tourism Committees.
The Local Plan is being progressed.

32

Policing

32.1 Crime figures and Police report –

2 crime reports were created for Kingswood & Broomfield:- 24/05/2015 – Gravelly Bottom Road – Criminal damage under £5000; 17/05/2015 - Broomfield Road – Theft 'including by finding'

4 cases of Anti-Social Behaviour reported

26/05/2015 – Charlesford Avenue – Nuisance Vehicles

24/05/2015 – Charlesford Avenue – Nuisance Vehicles

17/05/2015 – Charlesford Avenue – Nuisance Vehicles

16/05/2015 – Cayser Drive – Nuisance Youths

32.2 Councillors requested that Cllr O'Neill raise again at the next police forum the requirement for the outline crime figures for local parishes.

Cllr O'Neill

33

Finances

33.1 Responsible Finance Officer's report - was read to councillors and payments were agreed.

33.2 Bank reconciliation –April & May 2015 – Cllr O'Neill signed the reconciliations as an accurate record.

34

Leeds/Langley Relief Road (LLRR)

A group of local parish councillors met for the second time to determine whether or not they could work together for the benefit of determining the best options for all local parishes.

Roger Wilkin was elected as an independent Chairman.

It was agreed that funding of the administration should be shared between participating parishes.

It is suggested that two councillors from each parish are selected to be the representatives at these meetings

Cllrs Baker & Hoy

Cllr Hoy requested the Clerk to further research what is and what is not admissible when proposals are made at Parish Council meetings regarding agenda items.

Clerk

35

Neighbourhood Plan

Signed _____

The NP has had to go back to public consultation, therefore the parish news format was used to publish the updated plan details and copies have been delivered to every house in the parish. The Clerk has received only one response from a parishioner to date. The public consultation commenced on 1st June and concludes on 13th July.

36 Village Speed Restrictions

Apologies received from Cllr Page – this item to be carried over

37 Sports Field

O'Neill closed the meeting at 8.30 to enable a member of the public to speak about the gate closure at the Sports Field, the meeting reopened at 8.40.

37.1 - Councillors resolved that up to £25,000 could be transferred from the contingency fund to the sports field committee for the purposes of an extension of the play area and the purchase of additional play equipment.

37.2 – To determine the removal of the Levercrest play area.

37.3 – To determine the purchase of additional play equipment

37.4- To determine the purchase of additional fencing & contractor to carry out work

37.5 – To consider costs of a boundary fence

37.6 – Gate closure – Clerk has received a complaint regarding the permanent closure of the sports field gates, due to the danger of cars being parked in the Lenham Road.

37.7 - Other information –

(i) There has been an application from an under 12's football team to use the sports field on a Sunday morning for matches. They do not need anything other than toilet access.

(ii) There has been an application from a resident who wishes to erect a memorial bench at the sports field.

(iii) There has been extensive damage caused to the seating in the sports field and benches are beyond repair. The Clerk has reported the damage to Kent Police at the sports field via 101 ref: yy-11758-15

(iv) The Scouts have requested the Clerk to obtain a police presence at the sports field on the evening the scout groups meet due to some youngsters that have allegedly been using catapults and drugs and using abusive behaviour towards at the Scout leaders. The Clerk advised them to report all incidents to the police via 101.

Councillors agreed unanimously that items 2,3,4,5,6 & 7 would be determined by the Sports Field Committee at a future Sports Field Committee meeting.

The meeting was closed for a refreshment break at 8.54 and re-opened at 9.05pm

38 Permissive Footpath to Sports Field

38.1 Mr Morgan now requires the footpath to be moved across by one metre, away from the boundary fence.

38.2 The trees that will have to be removed due to the new location are covered by a TPO, therefore permission will have to be sought for their removal.

38.3 Revised quotes for the work have been requested due to the additional work now required.

Councillors agreed that the Clerk should make the TPO application before any further work is undertaken on this project.

39 Emergency Planning

Apologies received from Cllr Clark, item to be carried over.

40 Scout Group Sign

Councillors resolved to accept the quote from JRT signs for a Scout Group Sign and to donate the sign to the Scout Group.

41 Village Planters & Village Planting

Signed _____

Clerk

Clerk

Clerk

Clerk

Councillors unanimously resolved that up to £300 should be spent on spring and summer bulbs and summer bedding plants for the village planters. The Clerk will contact Gina Tweddell.

Clerk

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Boundary Review Outcome

The Clerk advised that following a review of parish boundaries there has been no changes proposed to our parish boundary.

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Village Hall Fair

The Clerk advised that the Village Hall Fair would take place on Saturday 4th July and there had been a request for the parish council to participate as usual. Cllr Clark would be attending with information regarding the Emergency Plan. Cllrs Baker, Lovell & Darling would hope to attend.

The Clerk was requested to determine what previous donations had been towards the fair.

Clerk

44

Tall Trees Leased Area

As previously requested the Clerk had contacted the tenants of the leased land to ascertain if they would be interested in purchasing the land. Both tenants had expressed an interest in doing so. Councillors requested the Clerk to write to the tenants and ask them to make a reasonable offer which can be discussed at the next meeting.

Clerk

45

Reports

- (i) KALC meeting – 29th April - Cllr O’Neill
- (ii) Police Forum – 21st May 2015 – Cllr O’Neill

All reports previously circulated and retained on file.

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Any Other Information

46.1 The Chairman has received a letter of resignation from Stephanie Rossiter – Assistant Clerk.

46.2 Cllr Whittle has been in discussion with Kent Highways regarding the establishment of a 30mph limit on the Lenham Road from Wents Garage crossroads. The Clerk will be meeting with Ulcombe PC and Cllr Whittle for further discussions.

46.3 Three Suttons Helpline - It has been brought to the Clerks attention that other local parishes whose residents use this service support the administration costs through small donations. Apparently 25% of people who use this service come from our parish.

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Items for next Meeting’s Agenda

- (i) Three Suttons Helpline
- (ii) Village Hall Fete Donation
- (iii) Speed Restriction – Lenham Road
- (iv) Committee membership - Cllr Darling & Hoy
- (v) Emergency Planning – Cllr Clark

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Parish Council Meetings

The next full Meeting of the Parish Council will be held on Monday 20th July 2015 at The Village Hall, Gravelly Bottom Road, Kingswood at 7.30pm.

Signed _____