



BROOMFIELD AND KINGSWOOD PARISH COUNCIL

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood.
Monday 17th August 2015

Present:

Cllr Terry Baker (Chairman)
Cllr Mike Lovell

Cllr Tina Clark
Cllr Mike O'Neill

Cllr Mike Darling
Cllr Peter Page

(6)

Gail Gosden – Parish Clerk

There were two members of the public in attendance

Cllr Baker opened the meeting at 7.30pm

Apologies for Absence:

Cllr Hoy - family commitments
Cllr Tandy - family commitments
Cllr Fort - work commitments

There was no notification of intent to record the meeting.

Min No

Action

88 Councillors Declarations (Regarding Agenda Items)

- 88.1 Lobbying
- 88.2 Personal Interest
- 88.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)

There were no declarations

89 Approval of Minutes

- 89.1 Minutes of the Sports Field Meeting held 7th July 2015
- 89.2 Minutes of the Planning Meeting held 20th July 2015
- 89.2 Minutes of the Parish Council Meeting held 20th July 2015

The above minutes were agreed unanimously as a true record and signed by Cllr Baker

90 Actions & Outcomes

Items outstanding: - SF58 - Cost of installing bollards; 78 – Sports field hedge to be cut back; 80 – amend standing orders.

91 Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle

No report received.

Signed _____

92 Maidstone Borough Council – Ward Councillor - Gill Fort

Apologies and report received.

There is a Strategic Planning Committee meeting at the Town Hall on Tuesday 18th August to discuss the allocation of sites (for the Local Plan). The officers are recommending Junction 8 once again for employment development. There has been so much opposition for developments at this site it is difficult to see how the members of that committee can possibly sanction development. It maybe that it will be called in and referred to full council.

There is also another development at Langley (850 homes) that is likely to be given the green light. The local ward members are against this development on the site of the golf driving range. The concern is if there is objection the developers will just continue with the application and it would be appealed and get through (Due to a lack of a Local Plan). So maybe better to agree the site with reduced housing number and that some of the land nearer Langley is left as open fields to create a buffer between the urban and rural communities.

The Clerk had advised Cllr Fort of residents' concerns regarding a planning application which has still not been determined, Cllr Fort reported that she had tried to speak to the planning officer concerned but had not been successful, but will continue to try.

93 Policing

93.1 Crime figures and Police report –

14th July - 14th August 2015 - 2 Crimes reported; 10/08/2015- Theft from motor vehicle – Gravelly Bottom Road; 31/07/2015 – Criminal damage under £5000- Charlesford Avenue

0 cases of Anti-Social Behaviour reported

All ASB records committed within the park fall under a different ward. I am unable to access any data due to this.

Councillors requested that the Clerk write to Anne Barnes, Police Commissioner, regarding the lack of reporting other local crime issues, as has previously been available and appear to still be available to other local parishes.

Clerk

94 Finances – Clerk

94.1 Responsible Finance Officer's report – the report was read to councillors and retained on file. Payments were ratified and agreed.

94.2 Bank reconciliation for July 2015 was checked and signed by Cllr Baker.

95 Neighbourhood Plan

Cllr Baker reported that following the conclusion of the public consultation the proposed schedule is as follows:

1. Review and Collate feedback that was received over the 6-week Reg. 14 consultation - mid to late August
2. Decide if and how to amend the plan - end of August
3. Amend the Consultation Statement report accordingly - early September
4. Submit to MBC in September for them to carry out their Reg. 16 consultation, with their consultation finished in November.
5. Submit to Examiner November/December.
6. If sound, then take to referendum, January/February.

Councillors requested that the Clerk contact Designscape and arrange a meeting to discuss the outcomes of the parish public consultation as soon as possible.

Clerk

96 Village Speed Restrictions

Cllr Page had been unable to speak with Cllr Whittle to date, but would report back when he had.

97 Sports Field

Signed _____

97.1 D&TG Dad Ltd has been asked to remove the Levercrest area, the work will commence at the end of September.

97.2 The Sports Field committee recommends that an order for the additional play equipment be placed with Sovereign. The expected installation date is the end of September.

97.3 A revised quote for the fencing from Jacksons has been received which has increased the cost of the installation considerably. An additional quote for installation has been received from a prospective handyman which is considerably less.

Councillors agreed unanimously to order the fencing from Jacksons but ask John Baker to install the fence.

97.4 The Annual Safety report has been received but the Clerk has been unable to circulate as it was not received, as was requested, by email. There are many queries as to the accuracy of the reporting for which the clerk is still waiting for replies. The Clerk had also requested, as usual, to be informed when the inspection was to take place so that she could attend and for the third year in a row Playdale have not complied. The Clerk recommends that another company is used in the future.

97.5 The Clerk & Cllr Lovell met with the MBC Community Support Officer regarding temporary installation of CCTV at the sports field. However due to the lack of an adequate secure electricity supply they would be unable to supply a camera. Councillors requested the Clerk to obtain a quote to install the required electricity supply to enable a camera to be erected.

Clerk

97.6 The fence on the north boundary of the sports field has been broken down; Councillors requested the Clerk to obtain quotes for the repair/replacement of the fence. The adjacent landowner has given her permission to access the fence from her property.

Clerk

97.7 The memorial bench has been ordered but has not arrived.

97.8 Dates for use of the sports field by KMCF Spearhead for the next quarter have been received by the Clerk.

97.9 Cllr Lovell requested the Clerk to purchase additional chains and padlock for the main gate as the chain has been stolen.

Clerk

98 **Permissive Footpath to Sports Field**

The Clerk has surveyed (to the best of her ability) the route for the proposed footpath to attempt to ascertain if there needs to be any removal of trees or chestnut stools.

Subsequently the TPO application has been submitted to MBC, this had been delayed slightly whilst waiting for details of the planned depth of excavation for the construction of the path. The outcome can take 6-8 weeks from validation of application.

99 **Handyman**

The Clerk advised that there had been three applications for the position of Handyman following the advertisement in the Parish News. Cllrs Baker & Lovell met with one of the applicants of Friday 14th August and had previously met the other two applicants.

Cllr Darling advised that public liability insurance was required of any contractor at a minimum level of that of the Parish Council, i.e. £5million.

Following discussion Councillors decided to ask John Baker to take on the role of Handyman, Finance Regulations require, where possible, employment of local tradespeople and the other two applicants did not come from within the parish.

Clerk

100 **Tall Trees Leased Area**

The Clerk has ascertained that the cost to the Parish Council for the sale of the Tall Trees leased area and to relinquish the lease will cost £500 + disbursements + VAT for each piece of land. The costs for the purchase of the land are very similar for each piece of land.

One particular solicitor has been extremely helpful and suggests that the PC could be questioned that they had not acted in the parishes best interests if the land had not been appropriately valued before any sale, also that it would in such circumstances, due to the enhancement of their properties, be expected that the purchaser would pay for all costs.

Councillors requested the Clerk to obtain a valuation for the tenanted area.

Clerk

Signature_____

The tenants have now offered to pay £3,500.00 each but this is on the basis that the PC pay all costs incurred.

Following discussion Councillors requested the Clerk to contact the tenants and inform them that it was now their intention to have the land valued as per legal advice and that due to the anticipated costs they would now require all costs to be paid by the purchasers.

Clerk

101

Chairmanship

Cllr Baker has advised councillors last month that he may be moving from the parish, and had offered to resign as Chairman. However since the last meeting Cllr Baker has now withdrawn his house from the market. Councillors unanimously requested that he continue as Chairman, which Cllr Baker accepted.

102

Reports

There were no reports

103

Any Other Information

- 103.1 Gallagher has submitted another application for development at J8 on the Waterside Park site.
- 103.2 KALC has a Councillors Information Day at Teynham Village Hall on 7th October.
- 103.3 A planning meeting will be required before 1st September
- 103.4 The next LLRR meeting is scheduled for September 23rd at Sutton Valence
- 103.5 A letter of thanks for the donation to the Three Suttons Helpline has been received.
- 103.6 Police Forum meeting on Thursday 20th August has been cancelled.
- 103.7 Consultation on Kent County Minerals & Waste Local Plan 2013-30.

Cllr Hoy

104

Items for next Meeting's Agenda

- 104.1 Update Financial Regulations and Financial Risk Assessments
- 104.2 Defibrillators
- 104.3 Plans for celebration of Queens service
- 104.4 Co-option of Parish Councillor

Clerk

105

Parish Council Meetings

The next full Meeting of the Parish Council will be held on Monday 21st September 2015 at The Village Hall, Gravelly Bottom Road, Kingswood at 7.30pm.

There was no further business; Cllr Baker closed the meeting at 9.35pm

Signed _____