



# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

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## Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood.  
Monday 18<sup>th</sup> August 2014

### Present:

Cllr Terry Baker  
Cllr Janet Tandy

Cllr Tina Clark

Cllr Patrik Garten

(4)

Gail Gosden – Parish Clerk

There was one member of the public present.

Cllr Baker opened the meeting at 7.35pm

### Apologies for Absence:

Cllr Mike Lovell – Family Commitments  
Cllr Mike O’Neill – Family Commitments  
Cllr Peter Page – Family Commitments  
Mike Darling – Family Commitments  
PCSO Kirby – Other Commitments  
Cllr Peter Parvin – Other Commitments  
Cllr Jenny Whittle – Family Commitments

### Min No

### Action

#### 74 Councillors Declarations (Regarding Agenda Items)

- 74.1 Lobbying
- 74.2 Personal Interest
- 74.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)

None declared

#### 75 Minutes of PC Meeting held 21<sup>st</sup> July 2014

Councillors resolved to accept the minutes as a true record, signed by Cllr Baker

#### 76 Actions & Outcomes

Outstanding actions:-

- 303/53 To make enquiries re MBC out of hours service – Cllr Parvin
- 58.1 Clerk cannot find anyone at the moment that is prepared to quote other than our handyman, but has contacted colleagues to see if they know anyone.
- 61 One resident does not require a refund
- 64 Review Prow decision – Cllr Garten – see item 84
- 65 Parish Speed Restriction – Cllr Garten – see item 85

#### 77 Kent County Council - County Councillor, Jenny Whittle, Maidstone Rural East

Apologies received.

Signed \_\_\_\_\_

78

**Maidstone Borough Council - Leeds Ward Councillor, Peter Parvin**

Apologies received. Cllr Parvin reported that he is still trying to get something done about Out of Hours service at MBC. He has received correspondence from a parishioner about the neighbourhood plan which he has forwarded to Rachael Elliott who apparently is the number 2 at the Planning Department. He has had a report about fly tipping in Burberry Lane which he has forwarded to George Grey, MBC.

Councillors requested the Clerk to bring to the Joint Parishes Group attention the outcome of enquiries at MBC that reveal they have no Out of Hours Service.

Clerk

79

**Policing**

79.1 Crime figures and Police report - PCSO Kirby – apologies received

Kingswood –

08/08/14 - Theft- Gravelly Bottom Road

12/08/14- Theft in dwelling, Gravelly Bottom Road

29/07/14 - Theft from motor vehicle, Lenham Road

30/07/14 - Theft of motor vehicle, Laurel Grove

Sutton Valence – Attempt burglary 1, Theft from motor vehicle 1, Theft 1, Criminal damage 1

Ulcombe – 0

Langley – 0

Leeds – Criminal damage 1

79.2 The Anti-social Behaviour, Crime and Policing Act 2014 will be in force by the autumn 2014. There is a new element referred to as the Community Trigger whereby victims (or their relatives, family friend, carer, councillor etc.) can demand action by requesting a review of their case.

80

**Finances**

80.1 Responsible Finance Officer's report - the following items were agreed:-

i) Payments were agreed and ratified

ii) A donation of £50 to the Air Ambulance was agreed

iii) The Clerk to write to Spot Travel about their invoice for coach hire for the pensioners outing

Clerk  
Clerk

80.2 The Bank reconciliation for July 2014 was agreed and signed by Cllr Baker

80.3 Cllr Garten proposed that there should be a review of the costs of the Clerks phone and broadband bill. Councilors agreed that enquiries should be made.

Cllr Garten  
& Clerk

81

**Review Standing Orders**

Due to the reduced numbers of Councilors present it was agreed that this item should be carried over to the next meeting.

Clerk

82

**Neighbourhood Plan**

82.1 Cllr Baker updated Councilors on the progress of the NP to date :- David Parry, Designscape has been asked to carry out an additional appraisal for 9 homes, which is still awaited. MBC are once again stalling progress following the public consultation due to changes within the planning department. The Clerk has contacted Sue Whiteside at MBC requesting an appointment at the earliest opportunity.

82.2 MBC Councillor John Perry has agreed to meet with the NP team to discuss the slow progress of the NP

82.3 The Clerk has reviewed the up to date costs on the NP it has cost the PC £20,702 (this does not include the latest work commissioned by David Parry) from our budget of £25,250

83

**Sports Field**

83.1 The cladding of the scout hut at the sports field has been completed and is a considerable improvement.

Signed \_\_\_\_\_

83.2 The height bar at the entrance to the sports field has broken off and had to be taken down. The Handyman has taken a look at it but due to it being close welded there is a problem with the repair; he is trying to come up with an alternative to replacement. Cllr Garten offered to help if the Clerk can supply some photos to show the problem.

Cllr Garten  
& Clerk

83.3 The Clerk has contacted the owner and contractor of the Stumps, Lenham Road, who have made assurances that the grass verge opposite the property will be repaired, probably in September when the risk of heavy vehicles entering the property is concluded.

83.4 The revised quote from Playdale to replace & install rotten wood and sand required woodwork as per report, supply washers and caps for teenage meeting shelter = £366.44 + VAT. Councillors resolved to ask Playdale to carry out the work as quoted.

Clerk

83.4 Another rubbish bin for the sports field has been ordered; delivery is due 4-6 weeks.

83.5 The cost of emptying rubbish bins at the sports field by MBC is £7.25 per bin on a weekly basis or £6.25 per bin on a five weekly basis. The Clerk was requested to find out if there is a limit to the size of the waste bin that MBC will empty

83.6 MBC will not supply additional black waste bins for the PC to use to remove rubbish from the sports field.

Clerk

83.7 The Clerk has received one quote from Mark Reynolds for the removal of the Levercrest play area, Peter Tweddell has declined to quote, Steven Waring has not replied to my request to quote, the Ulcombe Clerk has recommended Neil Baughurst but he has not been contacted yet.

#### 84 Defibrillators for Village

Following discussion Councillors concluded that advice needs to be sought regarding practicalities of such a facility and potential locations. The Clerk suggested that the Red Cross do attend Parish Council meetings for just such a purpose. The Clerk was requested to contact the Red Cross

Clerk

#### 85 Highways

Councillors noted the extensive amount of road works being carried out and due to be carried out in and around the parish, including Chartway Street - which is due to overnight closures for BT work, Chegworth Road - which is to have remedial work. Cayser Drive - was currently closed for drainage work and Gravelly Bottom Road - will be closed shortly to complete the road servicing.

Cllr Baker reported that he has an agreement in principle from a local nursery to provide advice and plants for the proposed planting around the parish.

#### 86 Public Rights of Way

Cllr Garten advised that he had reviewed the report from ProW, KCC and their recommendation that the footpath from Lenham Road towards Ulcombe is not included on the definitive map. His conclusion is that the report covered all aspects that are required and felt that any appeal would be unsuccessful. Councillors thanked Cllr Garten for his work and resolved to accept the outcome of the report.

#### 87 Parish Speed Restrictions

Cllr Garten requested the Clerk to forward copies of the correspondence from KCC regarding their initial comments following enquiries from the parish council about reducing speed limits around the village

Clerk

#### 88 Open & Accountable Local Government

Due to new regulations coming into effect Cllr Garten suggested that the PC should consider webcasting parish council meetings. Following discussions councillors agreed that due to lack of meeting amenities at the current time webcasting could not be maintained consistently. However Councillors accepted that members of the public were now entitled to record meetings, but agreed unanimously that a request should be made by the Chairman at the beginning of each meeting that members of the public should advise the meeting of their intention to record that meeting and that should any person be found to be recording the meeting without prior notice will be asked to cease and delete the recording. The Clerk was requested to include this within the current revision of Standing Orders.

Clerk

#### 89 Parish Milestones

Signed \_\_\_\_\_

The Clerk reported that following information being received regarding an historic Parish Milestone being damaged within the parish, enquiries revealed that they are the responsibility of KCC, who have been notified and will investigate its location and the repairs needed. MBC have advised that this milestone is currently not listed and that the Landscape and Conservation Department will investigate whether it should be registered.

90

#### Reports

- 90.1 Village Hall Meeting – 28th July - Cllr O’Neill
- 90.2 KALC branch meeting – 7th August - Cllr O’Neill

Reports retained on file.

91

#### Items for next Meeting’s Agenda

- 91.1 Co-option of Councillor

92

#### Any Other Information

92.1 Following complaints to the Clerk, she has reported to the Environmental Health Department, MBC a stench that is affecting some parts of the village. Ref 1298410. In subsequent contact with EHD they have stated that unless the location from where the smell emanates is provided they are unable to progress any enquiries.

92.2 The Planning, Transport and Development Overview and Scrutiny Committee are carrying out a review of transport in the borough and would like the comments of members of the Rural Transport Group regarding the bus services in our area. Cllr Mike O’Neill has responded to the survey

92.3 The Leader Programme 2014-2020. This is a new Rural Development Programme for England (RDPE) The RDPE LEADER is a way of spending money on local issues, identified by people living in that area. This bottom up identification of local issues leads to locally tailored opportunities based on the economic, social, environmental and land based sector needs of a LEADER area.

KALC will have a representative on each of the 3 areas and will provide further updates in due course.

92.4 The next Rural Transport meeting is on 3<sup>rd</sup> November at the Arriva office in Armstrong Road.

92.5 KALC is having a Leadership Conference on 12<sup>th</sup> September and a Finance Conference on 17<sup>th</sup> October. The Clerk would like to attend the Finance Conference.

92.6 KCC is commencing the final consultation of the Kent Minerals & Waste Local Plan 2013 – 30. Any comments need to be received by 12<sup>th</sup> September.

92.7 The Clerk is meeting with the new area manager at Orbit who deals with the shared ownership properties in Peter Pease Close on 8<sup>th</sup> September

92.8 The Chairman has been invited to represent the Parish Council at an event to celebrate the Armoury Exhibition at Leeds Castle.

93

#### Parish Council Meetings

**The next full Meeting of the Parish Council will be held on Monday 15<sup>th</sup> September 2014 at The Village Hall, Gravelly Bottom Road, Kingswood at 7:30pm.**

There was no further business, Councillor Baker closed the meeting at 10.45pm

Signed \_\_\_\_\_

DRAFT