



# BROOMFIELD AND KINGSWOOD PARISH COUNCIL

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## Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood.  
Monday 20<sup>th</sup> July 2015

### Present:

Cllr Terry Baker (Chairman)  
Cllr Mike O'Neill

Cllr Mike Darling  
Cllr Janet Tandy

Cllr Tom Hoy  
(5)

Cllr Gill Fort – Ward Councillor  
Gail Gosden – Parish Clerk

There were three members of the public in attendance

**Cllr Baker opened the meeting at 7.40pm**

Apologies for Absence:

Cllr Clark - family commitments  
Cllr Lovell - family commitments  
Cllr Page - work commitments

PCSO Tom Maybank – other commitments

There was no notification of intent to record the meeting.

### Min No

### Action

#### 68 Councillors Declarations (Regarding Agenda Items)

- 1.1 Lobbying
- 1.2 Personal Interest
- 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)

There were no declarations

#### 69 Approval of Minutes

- 69.1 Minutes of the Planning Meeting held 15<sup>th</sup> June 2015
- 69.2 Minutes of the Parish Council Meeting held 15<sup>th</sup> June 2015
- 69.3 Minutes of the Planning Meeting held 7<sup>th</sup> July 2015

The above minutes were agreed as a true record and signed by Cllr Baker

#### 70 Actions & Outcomes

Outstanding items:-  
32.2 - Police Forum – Cllr O'Neill & item 38.2 – application for TPO consent - Clerk

Signed \_\_\_\_\_

71 **Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle**

No report received.

72 **Maidstone Borough Council – Ward Councillor - Gill Fort**

Cllr Fort reported the following:-

The Policy & Resources Committee met in June, Cllr Stockell asked for an amendment to the proposal which included development at J8, M20, this was agreed and the item was removed, but the need for a new employment site has been established.

MBC- Full Council met last week and Councillors from the South and East of the borough are fighting the number of houses planned for development in the area. MBC plan to revisit sites that had been previously rejected for housing. Another 850 houses are planned at Parkwood, Sutton Road which will effectively mean there will be no separation from Langley Parish.

Headcorn – Despite opposition from Headcorn PC an application for an additional 250 was passed by MBC.

73 **Policing**

73.1 Crime figures and Police report – 11th June to 11<sup>th</sup> July 2015 - 0 Crimes reported

All ASB offences /crimes committed within the sports field fall under a different ward therefore PCSO Maybank is unable to access any data due to this.

**4 cases of Anti-Social Behaviour reported**

26/06/2015- Nuisance youths – Hollytree Close; 15/06/2015 - Nuisance youths – Cayser Drive; 04/07/2015 – Nuisance vehicles – Chartway Street

Regarding the incidents at the park. PCSO Maybank and the team are fully aware of the issues. Patrols have been trying to locate the offenders. Details for some youths found loitering around the park have been obtained. The community policing team have been informed so that they can make visits too. If residents see the youths, they need to call in along with getting good descriptions.

74 **Finances**

74.1 Responsible Finance Officer’s report was read to councillors and retained on file. The following items were agreed:-

(i) Payments were agreed and ratified.

(ii) Councillors requested that the Clerk make further enquiries regarding the BT phone bill before moving to a new supplier.

74.2 Bank reconciliation –June 2015 – was agreed and signed by Cllr Baker

74.3 Three Suttons Helpline Donation request – Councillors agreed unanimously to support the voluntary service which provides a valuable service for our parishioners. A donation of £50 was agreed

74.3 Village Hall Fair Donation request – Councillors agreed to a £20 donation

Clerk

Clerk  
Clerk

75 **Neighbourhood Plan**

Cllr Baker reported that the public consultation was now complete and that there had been more responses from the public sector on this occasion. There had been one anonymous response. Councillors had some very positive feedback from residents at the recent Village Hall Fair.

The information from the public consultation would now be forwarded to MBC and following their own consultation process would be put to an independent inspector.

Cllr Hoy wished to express, on behalf of the Parish Council, their thanks for all the hard work and commitment undertaken by the NPSG team in the last 3 ½ years.

76 **KALC Proposal to Reject MBC Housing Growth**

KALC request that Parish Councillors discuss and vote on the numbers of houses proposed for development within the Local Plan.

Following discussion Councillors unanimously resolved to support KALC in their endeavours to challenge MBC

Clerk

Signed \_\_\_\_\_

on their housing number policy. It was agreed that the number proposed by KALC was far more acceptable than that of 18,560 proposed by MBC.

Clerk

77

**Village Speed Restrictions – Cllr Page – apologies received, carried over.**

The Clerk was asked to contact Cllr Page advising of support and advise available from KCC Councillor Jenny Whittle

78

**Sports Field**

Cllr Baker advised councillors that at the recent sports field meeting the following items had been agreed:-

- (i) A memorial bench had been agreed could be erected
- (ii) The Levercrest Play area will be removed
- (iii) The purchase of additional toddler play equipment had been agreed
- (iv) The Clerk would contact Jacksons fencing for a quote for additional fencing and installation
- (v) The Clerk to make further enquiries on the cost and installation of bollards for the car park area
- (vi) The main gate would be re-opened during daylight hours
- (vii) Permission was given for an Under 12's football team to use the field on Sunday mornings
- (viii) The Clerk to ascertain whether or not a discount could be achieved by ordering more than one bench
- (ix) Cllr Baker has made some initial enquiries regarding installation of CCTV cameras

Cllr O'Neill requested the hedge be trimmed by the gate as it was affecting access.

Cllr Lovell had requested the Clerk to find out when the flailing around the edge of the sports field would take place as it was becoming very overgrown.

Clerk

Clerk

79

**Permissive Footpath to Sports Field**

The Clerk advised that the TPO application had not yet been submitted due to her absence recently.

The Clerk advised that another letter had been received from the adjacent landowner expressing concern for her property and requesting that the Parish Council indemnify her property. Councillors agreed that they were in no position to indemnify private property, it is anticipated that better public access would provide increased footfall which would in turn act as a deterrent to any potential problems and be a positive outcome.

*There was a brief refreshment break from 8.45 - 9.00pm*

80

**Amendment to Standing Orders**

Cllr Hoy proposed that for the purposes of clarity the following amendment to Standing Order is made within the section Resolutions Moved on Notice - *"Except as provided by these Standing Orders, no resolution may be moved unless the business to which it relates has been put on the agenda by the Clerk or the mover has given notice in writing of its terms and has delivered the notice to the Clerk at least 7 clear days before the meeting of the council"*.

Cllr Hoy also requested that the paragraphs are numbered as per index page.

Councillors agreed unanimously to approve this proposal.

Clerk

81

**Councillor Committee membership**

Following the election of Cllr Hoy and the Co-option of Cllr Darling both councillors agreed to serve on the Planning and Finance & General Purposes Committees.

*Another member of the public joined the meeting therefore the meeting was closed at 9.00pm for the member of the public to discuss a sports field agenda item, the meeting re-opened at 9.20pm*

Clerk

82

**Emergency Planning**

Cllr Clark – apologies received.

Cllr Clark reported that owing to the total lack of interest of residents at the recent Village Hall Fair there would appear to be no interest in organizing an emergency plan and therefore suggests that no further action is pursued. Councilors accepted Cllr Clarks recommendation and resolved that there would be no further action.

83

**Village Planters & Village Planting**

Signed \_\_\_\_\_

The Clerk reported that an additional sum of £198 was spent on summer bedding plants and bark chipping. The clerk will now order spring bulbs for the planters with the remaining allowance.

Clerk

84

#### Tall Trees Leased Area

The Clerk has spoken with the tenants of Parish Council land at Tall Trees Close and they have expressed a wish to purchase the land and have put forward an offer which is subject to the understanding that the Parish Council covers all costs and legal expenses.

Following discussion Councillors agreed unanimously that potential legal costs would need to be ascertained before agreeing on a price for the sale of the land. The Clerk was requested to determine the cost of conveyancing and the relinquishment of the lease agreement.

Clerk

85

#### Reports

85.1 Village Hall Committee meeting – 1<sup>st</sup> June 2015 – Cllr O’Neill  
*Report previously circulated and retained on file*

85.2 Rural Transport Meeting – 29<sup>th</sup> June 2015  
Cllr O’Neill reported that during the school holidays the No 59 morning bus service would leave 18 minutes earlier. Otherwise there were no other plans for changes or reductions to this service despite not being financially self-supporting.

86

#### Any Other Information

86.1 A letter of thanks has been received from Mr Alan Poulton wishing to express his gratitude to all who gave the family support and good wishes at the time of his wife, Mary’s death.

86.2 A letter of thanks for the support of the Parish Council with arrangements of the Pink Ribbon Walk 2015, held on 20<sup>th</sup> June. It was another very successful event.

86.3 Cllr Baker advised councillors that it was possible that he would be moving from the area soon and offered to resign as Chairman.

86.4 The Clerk introduced Annette Friend who has expressed an interest in becoming a parish councillor.

87

#### Parish Council Meetings

The next full Meeting of the Parish Council will be held on Monday 17<sup>th</sup> August 2015 at The Village Hall, Gravelly Bottom Road, Kingswood at 7.30pm.

Signed \_\_\_\_\_