

Neighbourhood Plan Timeline

1st March 2012 to July 2015

2012

- **1st March** Adverts in B & K News
- **19th March** Public Meeting
Held at village hall following extensive local advertising. Presentation given to 120 persons present of whom 20 wanted to form the steering group.
- **20th March** E.mail to interested residents
- **29th March** E.mail to S.G re mtg. **19th April**
First meeting arranged at the school. All interested people notified together with draft agenda and draft villagers questionnaire.
- **19th April** First S.G.Meeting
Meeting held against published Agenda. Minutes of meeting available
- **20th April** Made contact with MBC
Planning
Contact made with Sarah Anderton
- **25th April** Harrietsham N.P.Mtg
Attended N.P mtg. re Harrietsham plans
- **26th April** Feria Meeting
Met with representatives of Feria-Urbanism to discuss procedure to adopt in preparing the plan to ensure all due diligence observed in preparing eventual N.P. Requested costs on step by step basis.
- **27th April** TEB/AD Meeting
- **30th April** Letter to MBC to Register
- **10th May** Second S.G.Meeting
Meeting held against published Agenda. Minutes of meeting available
- **15th May** Response from MBC
- **16th May** Further letter to MBC to Register
- **16th May** Page of Info. in Parish Magazine
- **31st May** Third S.G. Meeting
Meeting held against published Agenda. Minutes of meeting available
- **1st June** Adverts in B & K News

- 25th JUNE Fete Meeting
To agree attendance and format
- 30th June Stall School Fete
- 7th July Stall Village Fete
- 17th July Meeting with MBC re publicity
● To agree website announcement date and other procedural matters
- 30th July Steering Group Meeting
- 5th August Notice of intent posted on MBC website, on noticeboards, in local papers, letters delivered to each resident. Closing date 18th Sept. Decision by 5th Oct.
- 4th September Steering Group Meeting to discuss and agree questionnaire
- 9th October Chased MBC for decision
- 15th October Chased MBC again for decision
- 16th October OK to proceed given verbally and shown on MBC website
- 16th October Steering Group meeting to agree questionnaire, letter , method of distribution and follow up with all residents
- 30th October Envelope stuffing for resident letters and questionnaire
- 6th November Letters and questionnaire delivered to residents
- 18th November Returned questionnaires collected over 2 weeks ready for collation.

- 30th November Applied for £2.5k grant from MBC
- 12th December Final collation and initial report prepared for Parish Council and Steering Group.
- 14th December Reports distributed to P.C and NPSG for discussion at next meeting.
- 17th December Supplied more information to MBC re grant

- **2013**
- 7th January Meeting of NPSG
- 15th January Met with local landowner Edmed family
- 9th February Letter received from Edmed
Agreement in principle
- 25th February “In principle” agreement to grant of £2.5k received from MBC
- 1st March Possible tendering company list formulated
- 12th March Meeting of NPSG. Agreed to pre-qualify planning companies.
- 25th March Met with Mark Hanton re bidding for planning.
- 28th March Discussed and requested updated bid from Ferria
- 9th April Met with Designscape consultancy re bidding for planning.

- 16th April Steering Group meeting with Michael Murphy present from MBC to answer questions
- 2nd May MBC chased re answer to grant request
- 7th May Presentation from Designscape re their Tender document
- 8th May E-mail to Steering Group and P.C. re bid analysis and recommending contract awarded to Designscape
- 15th May All Steering Group and P.C. agree re contract to Designscape and first meeting arranged for 3rd June
- 29th May Applied for £7k Grant from Locality.org and acknowledgement received
- 3rd June S.G. Meeting and meeting with Designscape re Contract for proceeding with preparation of plans
- 14th June Meeting with MBC to gain their views and requirements
- 18th June NPSG meeting
- 20th June Email to Chris Garman MBC asking for meeting (no response)
- 26th June Received £6,300 grant from Locality.

Received £750 grant from KCC
Chased £2.5k grant again from
MBC

- 6th July Had stand at Village Fete to promote N.P.
- 9th July Attended presentation in London from Nick Bowles and RICS on N.P.
- 9th July NPSG meeting and Designscape update
- 10th July Posters put up around village publicising consultation meeting on 7th Sept.
- 13th July Had stand at School Fete to promote N.P. and display feedback from childrens work following workshops.
- 8th August Invoice for £2.5k submitted to MBC
- 20th August Posters put up publicising 7th September consultation
- 21st August Stage One report, Baseline Landscape and Baseline Urban Design Assessment received and circulated.
- 27th August NPSG Meeting and Designscape update

- 2nd September Meeting with Landowners of potential development sites
- 7th September Public Consultation and workshop
- 18th September Meeting with MBC re output from Public Consultation meeting
- 24th September NPSG Meeting and Designscape update
- 21st October Presentation of final plans to NPSG prior to meeting with landowner identified for plan and then submission to MBC
- 11th November Meeting with Landowners
- 12th November Letters sent to all residents re meeting on 23rd November
- 13th November Posters advertising meeting on 23rd November displayed around village
- 15th November Final draft outline drawings received from Designscape
- 23rd November Open afternoon at village hall to show current outline plans and documents
- 18th December Meeting with MBC and Designscape to clarify “affordable Housing” requirement.

2014

- 8th January NPSG meeting with Designscape to decide on way forward following the outcome of the MBC meeting
- Jan to April Discussions/correspondence with MBC re affordable housing requirement. Awaiting confirmation of their revised requirements and tentative date of 17th May arranged for next Public Consultation
- 18th April Presented claim for balance of Locality Grant
- 5th March Email indication from MBC that offset AH would probably be accepted
- 26th March Viability calculations sent to MBC
- 28th April Email from MBC asking for more information to justify AH waiver
- 30th April Following copious emails a NPSG meeting convened for 6th May
- 6th May 2014 NPSG meeting held
- 17th May 2014 Public presentation in village hall at parish APM which is the **start of the 6 week consultation period (Extended to 8th July for good measure)**

- 4th June 2014 Designscape held meeting with MBC Planning and housing officers
- 8th July 2014 End of Consultation period.
- 23rd July 2014 NPSG meeting. Decision to obtain viability costings for 9 houses and arrange meeting with MBC
- 24th July to 7th August Various attempts to arrange meeting not fruitful. Email from Sue Whiteside MBC saying on holiday until 8th September.
- 3rd Sept.2014 Meeting arranged with MBC for 30th Sept.
- 30th Sept.2014 Meeting with MBC and consultants to establish MBC current requirements
- 1st Oct. 2014 Steering Group meeting to discuss MBC meeting and decide on next actions
- 2nd to 30th Oct Awaiting revised plans etc from consultants and new date for a further meeting with MBC
- 18th November Date of 2nd December agreed for next meeting with MBC
- 2nd December Meeting with MBC to discuss current plan and associated

documentation prior to official submission

- 22nd December Meeting held with land owner to update them on current situation

2015

- 8th January 2015 Updated plan and document sent to MBC
- 29th January E.mail sent to MBC asking for a response to previous documentation submission
- 6th February Following further requests from MBC more documentation submitted to them
- 20th February Basic Conditions document submitted to MBC together with copies of documents previously submitted which appear to have “got lost” in their system
- 9th March At MBC request a further meeting was diarized and additional documentation submitted
- 13th March Meeting held with MBC since previously arranged meeting was cancelled by MBC due to family bereavement
- 30th March Following the meeting documents were submitted to

MBC covering their suggested changes. Decision taken to aim for public referendum in September since the completion of other formalities could put an earlier date within the holiday season.

- April & May Correspondence and meetings with MBC to finalise documentation
- 1st June Start of public consultation. Documents sent to all households and publicised around the village and sent to utilities etc
- 13th July End of consultation period
-