



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 20th November 2017 at 7.30pm.

Dated 14th November 2017. Signed: Gail Gosden Parish Clerk

Public Forum - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

A G E N D A

- 1. Apologies for Absence**
- 2. Councillors Declarations (Regarding Agenda Items)**
 - 2.1 Lobbying
 - 2.2 Personal Interest
 - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
- 3. Co-option of Councillor**
- 4. Kent County Council - County Councillor - Maidstone Rural East – Shelina Prendergast**
- 5. Maidstone Borough Council – Ward Councillor - Gill Fort**
- 6. Policing**
 - 6.1 Crime figures
 - 6.2 Neighbourhood Watch Coordinator
- 7. Approval of Minutes**
 - 7.1 Minutes of the Planning Meeting held 18th September 2017
 - 7.2 Minutes of the Planning Meeting held 16th October 2017
 - 7.3 Minutes of Parish Council Meeting held 16th October 2017
 - 7.4 Minutes of Staff Committee Meeting held 6th November 2017
 - 7.5 Minutes of Sports Field Committee Meeting held 13th November 2017

7.6 Minutes of Finance & General Purposes Committee Meeting held 13th November 2017.

8. Actions & Outcomes – Clerk

9. Finances – Clerk

9.1 Responsible Finance Officer's report

9.2 Bank reconciliation – September 2017

9.3 Review of draft budget 2018/19

10. Traffic Management at Village Hall

To determine the installation of 'keep clear' road markings and/or a zebra crossing.

11. Sports Field

To determine contract for additional equipment for the Sports Field.

12. Parish News Publications 2018 – Clerk

13. Cart Sheds, Park Barn Road – Cllr Hoy

14. Village Signage – Cllr Lakin

15. Pre-school extension & Parish Council Office facility – Cllr Hoy

To agree to form a committee with delegated responsibility.

16. Reports

17. Any Other Information

18. Items for next Meeting's Agenda

19. Parish Council Meetings

The next Meeting of the Parish Council will be held on Monday 15th January 2018 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.