



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 24th April 2017 at 7.45pm.

Dated 18th April 2017. Signed: Gail Gosden Parish Clerk

Public Forum - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

A G E N D A

Apologies for Absence

1. **Councillors Declarations (Regarding Agenda Items)**
 - 1.1 Lobbying
 - 1.2 Personal Interest
 - 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
2. **Election of Village Hall Representative**
3. **Approval of Minutes**
 - 3.1 Minutes of the Planning Committee Meeting held 20th March 2017
 - 3.2 Minutes of Parish Council Meeting held 20th March 2017
4. **Actions & Outcomes – Clerk**
5. **Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle**
6. **Maidstone Borough Council – Ward Councillor - Gill Fort**
7. **Policing**
 - 7.1 Crime figures and Police report
 - 7.2 Neighbourhood Watch Coordinator
8. **Finances – Clerk**
 - 8.1 Responsible Finance Officer's report
 - 8.2 Bank reconciliation – March 2017- End of Year
 - 8.3 Savings Account
 - 8.4 Signature required for Year End PSS Agreement
 - 8.5 Approval for membership to KALC 2017/18

- 8.6 Approval of Annual Return 2016/17
 - (i) Approval of Annual Governance Statement 2016/17
 - (ii) Approval of the Accounting Statement 2016/17(Subject to appropriate reports being received in time)

9. Kent Highway Services – Clerk

- 9.1 Arrangement for meeting with KCC Highways re emergency closures of neighbouring roads
- 9.2 Gravelly Bottom Road - request received to cut trees and vegetation for clearance for HGV access.

10. Heritage Open Days

To determine whether to participate in MBC Heritage Open Days 7-10 September 2017

11. Parish Handyman – Clerk

12. M20 Resurfacing – Clerk

13. Peter Pease Close – Clerk

14. Sports Field – Clerk

- 14.1 To agree quote for tree works following annual review
- 14.2 To agree repairs to car park surface
- 14.3 Agreement to continue arrangements with Roseacre Rovers Junior Football Club for 2017/18
- 14.4 Party request for Thurs 1st June 11-1pm.

15. Village Hall

- 15.1 Village Hall Summer Fete
- 15.2 Parish Council Office facility

16. Reports

17. Any Other Information

18. Items for next Meeting's Agenda

19. Parish Council Meetings

The next Meeting of the Parish Council will be the Annual Parish Meeting to be held on Monday 15th April 2017 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm followed by the Annual Parish Council and Parish Council meetings.