



# Broomfield and Kingswood Parish Council

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## Minutes of the Annual Parish Council Meeting

Minutes of the Annual Parish Council Meeting held at the Village Hall, Gravelly Bottom Road, Kingswood,  
Monday, 15<sup>th</sup> May 2017.

### Present:

Cllr Christina Clark (Chair) Cllr Gareth Davies Cllr Mike Lovell Cllr Paul Milton (4)

Mrs G Gosden – Parish Clerk & Responsible Financial Officer

There were 5 members of the public present.

Cllr Clark opened the meeting at 8.34pm

Min No		Action
12	<b>Apologies for Absence:</b>  Cllr Tom Hoy – Family Commitments Cllr Peter Page – Work Commitments Cllr Janet Tandy – Family Commitments	
13	<b>Councillors Declarations (Regarding Agenda Items)</b>  13.1 Lobbying 13.2 Personal Interest 13.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) <i>There were no declarations</i>	
14	<b>Welcome by the Parish Council Chairman, Tina Clark</b>	
15	<b>Minutes of the Annual Parish Meeting held on 16th May 2016</b>  The Minutes of the APCM held on the 16 <sup>th</sup> May 2016 had been agreed as a true record and signed by Cllr Darling at the Parish Council meeting held on 20 <sup>th</sup> June 2016.	
16	<b>Election of Chairman (2017/18)</b>  16.1 Councillors resolved unanimously to elect Cllr Clark as Chairman. 16.2 Councillor Clark signed the Declaration of Acceptance of Office	
17	<b>Election of Vice Chairman (2017/18)</b>  17.1 Councillors resolved unanimously to elect Cllr Davies as Vice - Chairman 17.2 Councillor Davies signed the Declaration of Acceptance of Office	
18	<b>For members to confirm that they agree to receive ALL agendas electronically during the period of office</b>  <i>Agreed unanimously.</i>	
19	<b>Election of Committee Members</b>  19.1 Finance & General Purposes – Cllrs T Clark; G Davies; T Hoy; M Lovell; P Page & J Tandy 19.2 Planning – Cllrs T Clark; G Davies; T Hoy; M Lovell; P Milton; P Page & J Tandy 19.3 Recreation & Sports Field – Cllrs T Clark; G Davies; A Friend; M Lovell; P Milton; P Page & J Tandy 19.4 Staffing – Cllrs T Clark; P Milton & P Page  Councillors agreed to serve on the above named committees	
		<b>Signed</b> _____

**20 Election of Representatives to Other Bodies**

- 20.1 Joint Parishes Group – Cllr Hoy & Lovell
- 20.2 Kent Association of Local Councils – Cllr Clark & Lovell
- 20.3 Kingswood Primary School – Cllr Friend
- 20.4 Police Forum - Cllr Davies & Lovell
- 20.5 Rural Transport Group – Cllr Tandy
- 20.6 Twinning Group – Cllr Clark
- 20.7 Village Hall Committee – Cllr Tandy

**21 To determine further actions towards Village Hall extension proposal**

Councillors resolved unanimously that the next step should be to obtain the services of an architect. The Clerk advised that three quotes would be required because of the costs that would be incurred.

Clerk

**22 To receive any questions/ comments from the public**

22.1 Funding for the Village Hall extension- Cllr Davies advised that at a recent Rural Affairs Conference members were advised of several funding streams for just such a project. These would be explored when any decision to proceed with an extension is made by the Village Hall Committee. The Parish Council would expect to contribute if a PC office were part of the proposal.

**23**

**Any Other Information**

- 23.1 ROSPa Annual Safety check at the sports field is booked for the 12<sup>th</sup> June
- 23.2 Replacement footrests for the adult exercise equipment will cost £172.00 for 4
- 23.3 A Planning Committee meeting is needed before 1<sup>st</sup> June, agreed for 22<sup>nd</sup> May at 7pm.
- 23.4 There will be a meeting between the PC and Kent Highway Services on 6<sup>th</sup> June at 2.30, Cllrs Davies, Hoy & Clerk will be attending.

**24 Date of Next Annual Parish Council Meeting**

The date of the next Annual Parish Council Meeting will be held 14<sup>th</sup> May 2018, date will be confirmed nearer the time.

**There was no further business, Cllr Clark closed the meeting at 9.06pm**

Signed \_\_\_\_\_