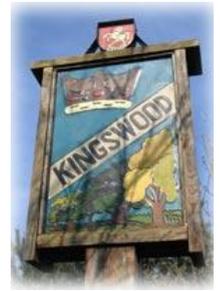




Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 16th October 2017

Present:

Cllr Clark (Chair); Cllr Gareth Davies; Cllr Annette Friend; Cllr Steven Lakin;
Cllr Paul Milton; Cllr Janet Tandy (6)

Gail Gosden – Parish Clerk

There were three members of the public present.

There were no declarations of intent to record the meeting by either Councillors or members of the public.

Cllr Clark opened the meeting at 7.36pm.

Min No

Action

129

Apologies for Absence

Cllr Hoy – Family commitments
Cllr Prendergast – Work commitments
Cllr Fort – Work commitments

130

Councillors Declarations (Regarding Agenda Items)

There were no declarations

131

Kent County Council - County Councillor - Maidstone Rural East – Shelina Prendergast

Apologies and report received

Cllr Prendergast has had a response from KCC education Department regarding concerns raised about availability of school places at Kingswood Primary School for September 2018 for Kingswood & Broomfield children, as follows:- *KCC has a statutory duty to ensure sufficient school places are available. We take this extremely seriously, as we do our wish to respond, as much as we are able, to parental preference in choice of schools. And in doing so, we seek to plan ahead.*

Our main means of doing this is the County Council's Commissioning Plan for Education Provision in Kent 2017-21. This is a five year rolling plan which is updated annually. It sets out our future plans for securing places across all types and phases of education in Kent. It works on the basis of 'planning groups', relatively small local areas, such as (in this case) the Leeds and Hollingbourne planning group.

Our pupil forecasts have indicated that the Leeds and Hollingbourne planning group will have an overall surplus of places until 2020-21, at which point there will be zero places left, but no unmet demand. As such there is no 'Basic Need' anticipated for additional pupil places in the locality in the next five years. We recognise the desire for pupils to access their local school, particularly within a village setting and seek to accommodate this wherever possible, according to the preferences expressed by parents.

Of course additional housing can bring additional demand for pupils places in a given locality and we will continue to monitor closely the pace and scale of new housing and its resultant impact on the demand for school places.

Signed _____

On the specific concerns about parents' access to Kingswood Primary School, please note that the school currently has 5 surplus places in its current Reception Year intake, according to the latest data provided by the school. This surplus capacity, seen in the context of the forecast Planning Group small surplus of Year R places, does not currently indicate the demand for additional places at Kingswood. We will review the demand again once the application for places in 2018/19 have been analysed.

NB Kent Commissioning Plan 2017-2021 is available from: www.kent.gov.uk/educationprovision

A letter has also been received from Helen Whately MP responding to Clerks letter, sharing her concerns regarding limited places at KPS in September 2018 but that in the first instance she considers it best that our KCC Councillor takes this forward.

132 Maidstone Borough Council – Ward Councillor - Gill Fort

Apologies and report received,

Local Plan was not called in by Secretary of State following request of MP Helen Whately and will therefore be voted for adoption later this month.

LLRR meeting to be held at Great Danes, KCC & MBC representatives will be attending.

A meeting at MBC is being held on 31/10 when the playground match funding is due to be discussed.

133 Policing

133.1 Crime figures

03/10/17 - Burglary Of Dwelling - Pitt Road. Items were removed from a property without consent;

27/09/17 - Burglary Of Dwelling - Peter Pease Close. A ground floor flat was broken into damaging a window. Nothing appears to have been taken; 02/09/17 - Criminal Damage - Lenham Road. Damage was caused to a property due to an object hitting it; 19-20/09/17 - Criminal Damage -Chartway Street. Boundary fencing to a property was damaged.

133.2 There was no response from the village Facebook page for a volunteer Neighbourhood Watch Coordinator. The Clerk will put another advertisement in the next Parish News.

133.3 Councillors requested the Clerk advertise that parishioners need to report crimes directly to the police via 101 or the new online reporting facility, not to the Clerk.

Clerk

Clerk

134 Approval of Minutes

Minutes of Parish Council Meeting held 18th September 2017 were amended to show the meeting was opened at 7.45pm and initialled by the Chairman. The remaining minutes were agreed as a true record and signed by Cllr Lakin.

135 Actions & Outcomes

The Clerk had been unable to complete item 114.1 – Spreadsheet for crime figures due to time constraints. Item 114.2 Advertise NHW Co-ordinator to be completed.

136 Finances

136.1 Responsible Finance Officer's report was circulated and retained on file, payments were ratified.

136.2 Bank reconciliation – September 2017 was circulated prior to the meeting, was agreed and signed by Cllr Davies.

136.3 A letter requesting closure of Co-op bank account was signed by Cllrs Clark & Tandy

136.4 Request received for donation HOKH, Councillors resolved to donate £50.

Signed _____

137

General Data Protection Regulations

Following Councillors discussion to determine actions required for implementation of new regulations being introduced in May 2018 it was resolved that further direction from KALC was required before any actions could be implemented.

138

Parish Council Meetings and times

Councillors discussed and resolved to pilot the management of PC Meetings more strictly within the recommended timescale of 2 ½ hours, between 7.30 and 10pm for the next couple of months before deciding whether there is a need to increase to two meetings per month.

Councillors resolved that there would be no December meeting unless there was an urgent item needing to be discussed.

139

Peter Pease Close

MBC had forwarded a request for Councillors to consider a change to S106 agreement whereby the qualifying parishes are extended to incorporate additional parishes, i.e. Sutton Valence, Chart Sutton, Platts Heath, Harrietsham. Councillors resolved to accept this option in preference to opening the policy to the general public.

140

Traffic Management at Village Hall

To determine the installation of 'keep clear' road markings and/or a zebra crossing.

Councillors discussed and concluded that if possible the best option for managing school traffic would be to install 'keep clear' road markings in Gravelly Bottom Road. The Clerk was requested to discuss further with KCC the potential knock on effect of moving parking away from the Village Hall area.

Advisory signs (white on blue) stating 'single track road with passing places' should be erected at every junction where the 'no HGV's' signs were already erected. The Clerk was requested to discuss costs etc., with KCC Highways.

Clerk

Clerk

141

Sports Field

141.1 The trim trail has a rotten post, our RoSPA inspector suggests the whole trail is removed as she has spotted additional problems. This was agreed by all.

141.2 Councillors discussed and agreed that additional and replacement equipment could be metal.

141.3 Councillors requested that Craigdene put forward a complete costing proposal for all the items requested for the Sports field so that it could be accurately ascertained if there is an adequate budget this year or additional funding will need to be included next year to complete the project.

142

Cart Sheds, Park Barn Road

Councillors agreed to carry over this item to the next meeting.

143

Village Signage

Councillors agreed to carry over this item to the next meeting.

The meeting was closed at 9.13 – 9.20 for refreshment.

144

Pre-school extension & Parish Council Office facility

The Clerk has received from the Village Hall secretary part of a copy of the title deeds for the village hall. Councillors discussed and concluded that this document did not supply the information requested by the Clerk. Cllr Lakin proposed that a letter outlining the full proposal of

Signature_____

the Parish Council is sent to the committee requiring response within a given timeframe. If this is not received the Parish Council would need to determine whether to look elsewhere for the additional facilities. This was agreed by all, Cllr Lakin was requested to draft the proposal and forward to Councillors Clark & Davies & Clerk prior to posting.
The Clerk was requested to apply to the Land Registry for a full copy of the Title Deeds.

145 Reports

Minutes of the Rural Transport Group. Cllr Tandy attended the meeting where it was reported that the bus contracts are due for renewal in April 2018, concern was voiced about potentially further reductions in the local bus service.

146 Any Other Information

146.1 The resignation of Cllr Mike Lovell has been received due to family health issues. The Clerk has notified MBC accordingly. Councillors requested the Clerk to contact Mike with their grateful thanks for his practical and sound service to the parish for over 4 years

146.2 Cllr Friend will need to take 6 months off from attending evening PC meetings from April 2018 and is offering to tender her resignation should councillors require this, she would however be available for administration duties in the meanwhile. Councillors unanimously requested that Cllr Friend continue in her role if it suited her to do so.

146.3 Cllr Clark will be attending KCC Highways seminar

146.4 Cllr Tandy will attend the Community Transport seminar – 2nd November

146.5 Information received re sale of woodland around Kingswood for sale.

146.6 NHW AGM – 29th November

146.7 Staplehurst PC are asking local MBC parish councils, who have had planning issues with gypsy and traveller sites, to consider a collaborative action on a number of applications with other parish councils possibly via Judicial Review. Councillors felt this would be inappropriate as each application is individual/unique and could not be challenged collectively.

146.8 There are to be new rules to strengthen standards for councillors and prevent anyone found guilty of serious crimes from serving on local councils.

146.9 Cllr Clark will attend the KALC 70th AGM – 18 November

146.10 Remembrance wreath

146.11 Cllr Lakin will attend the Leeds/Langley Relief Road Public Meeting at Great Danes, 2nd November, 6.30 for start at 7-9pm.

146.12 Lenham Road from Gravelly Bottom to Chegworth Road will be closed for two days from 26/10. No information has been received about the bus service during this time.

147 Items for next Meeting's Agenda

None at this time

148 Parish Council Meetings

The next Meeting of the Parish Council will be held on Monday 20th November 2017 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.

There was no further business, Cllr Clark closed the meeting at 10.07pm.

Signed _____