



Broomfield and Kingswood Parish Council

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Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 18th September 2017

Present:

Cllr Tom Hoy (Acting Chair); Cllr Steven Lakin; Cllr Peter Page; Cllr Janet Tandy (4)

Gail Gosden – Parish Clerk

There were three members of the public present.

There were no declarations of intent to record the meeting by either Councillors or members of the public.

In the absence of both Chair and Vice Chair Cllr Hoy was elected to chair the meeting, Cllr Hoy opened the meeting at 7.45pm. (TC)

Min No

Action

110

Apologies for Absence

Cllr Clark – family commitments.
Cllr Davies - family commitments
Cllr Friend – illness
Cllr Lovell - family commitments
Cllr Prendergast, KCC – other commitments.

111

Councillors Declarations (Regarding Agenda Items)

111.1 Lobbying
111.2 Personal Interest
111.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
There were no declarations

112

Kent County Council - County Councillor - Maidstone Rural East – Shelina Prendergast

Apologies received. Cllr Prendergast reported that a response has been received from KCC Highways regarding the very late decision to close Lenham Road, explaining that this was unavoidable and that signage had been erected 10 days prior to the works to advise all road users. Cllr Prendergast is still waiting for a response from KCC Officers regarding councillors concerns for admissions to the primary school in September 2018.

113

Maidstone Borough Council – Ward Councillor - Gill Fort (see planning meeting minutes)

114

Policing

114.1 Crime figures – B & K - Criminal Damage - 8:45pm, 31/08 – 8am 01/09 - Bell Way - A Skoda Fabia parked in the road was keyed; Criminal Damage – 3 – 3.15pm, 01/09- Cayser Drive - Fencing was damaged at a residential property.

Signed _____

Sutton Valence - 8-11/09 -The Electronic gate mechanism was stolen from the front gate of the school in North St Sutton Valence.

Headcorn – 00.01 – 6.50 11/09 - Garden tools were stolen from a shed in the rear garden of a property in Lenham Road Headcorn.

Cllrs requested that the Clerk maintain a spreadsheet, for publication, recording the cumulative crime figures for future reference.

114.2 Neighbourhood Watch Coordinator – the Clerk advised that there was still no confirmed resident willing to take on the NHW co-ordinator position. Cllr Tandy agreed to put an item on the village Facebook page, the Clerk will highlight the vacancy in the next Parish News if the position is not already filled.

Clerk

**Cllr
Tandy
Clerk**

115 Approval of Minutes

115.1 Minutes of the Planning Committee Meeting held 21st August 2017

115.2 Minutes of Parish Council Meeting held 21st August 2017

The above minutes were resolved unanimously as a true record and signed by Cllr Hoy.

116 Actions & Outcomes

All complete

117 Finances

117.1 Responsible Finance Officer's report was circulated to councillors and payments were ratified and approved, report retained on file.

117.2 Bank reconciliation – August 2017 was unanimously agreed and signed by Cllr Hoy.

118 Sports Field

The meeting with project management Craigdene has been delayed until 12/10
Handyman has notified his intention to increase his hourly rate in 2018.

119 Village Hall

Pre-school extension & Parish Council Office facility

Letter written to Chairman, VHC and copied via email to committee members/trustees, no response received to date.

Councillors discussed their concerns with lack of progress and its implications for the pre-school long term. It was agreed that alternate provisions should be investigated in the meantime and that a subsidiary committee to progress this should be created. This will be an agenda item for the next meeting

120 Reports

120.1 GDPR Seminar – Clerk had been previously circulated report and it is retained on file. This item to be included on the next agenda

121 Any Other Information

121.1 Need for a Staff Committee meeting, thereafter a Sports Field Committee meeting and finally an F & GP meeting in readiness for setting the precept.

121.2 Clerk is meeting with KCC Highways 19/09 re dropped kerbing around the village.

121.3 Chartway Street road closure from 23/10 for up to 7 days for water pipe connection. (this is half term week) No information yet received regarding the bus service.

121.4 Pensioners Outing – only 6 seats still available.

122 Items for next Meeting's Agenda

Signed _____

122.1 Committee creation for managing project of pre-school extension and parish council office facility.

122.2 General Data Protection Regulations Provision - Clerk

122.3 Village signage – Cllr Lakin

122.4 Cart Sheds, Park Farm Road – Cllr Hoy

123

Parish Council Meetings

The next Meeting of the Parish Council will be held on Monday 16th October 2017 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.

There was no further business, Cllr Hoy closed the meeting at 8.55pm

Signed _____

DRAFT