



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 20th February 2017 at 7.30pm.

Dated 14th February 2017. Signed: Gail Gosden Parish Clerk

Public Forum - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

A G E N D A

Apologies for Absence

1. Councillors Declarations (Regarding Agenda Items)
 - 1.1 Lobbying
 - 1.2 Personal Interest
 - 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
2. Appointment of Parish Handyman – Clerk
3. Approval of Minutes
 - 3.1 Minutes of the Planning Committee held 16th January 2017
 - 3.2 Minutes of Parish Council Meeting held 16th January 2017
 - 3.3 Minutes of the Planning Committee Meeting held 6th February 2017
4. Actions & Outcomes – Clerk
5. Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle
6. Maidstone Borough Council – Ward Councillor - Gill Fort
7. Policing
 - 7.1 Crime figures and Police report –
8. Finances – Clerk
 - 8.1 Responsible Finance Officer's report
 - 8.2 Bank reconciliation – December 2016 & January 2017
 - 8.3 Appointment of Internal Auditor for 2017
 - 8.4 Ratify purchase of new computer equipment and Office 365
 - 8.5 Credit card facility

9. **Kent Highway Services** – Clerk
 - 9.1 Lenham Road – speed restriction
 - 9.2 Emergency closures of neighbouring roads
10. **Neighbourhood Plan** – Clerk
11. **Preschool Premises**– Cllr Friend
12. **Rural Community Energy Fund** – Clerk
13. **Complaints re increase of dog fouling & parking on footpaths** – Clerk
14. **Request to reply** - Clerk
15. **Sports Field** – Clerk
 - 15.1 Agree quotes for cutting hedge
 - 15.2 Dog Waste bins
 - 15.3 Determine contractor for 2017
16. **Parish Council Office Provision** - Cllr Darling
 - 16 *.1 Village Hall response
17. **Councillors Resignation** – Cllr Darling
18. **Reports**
19. **Any Other Information**
20. **Items for next Meeting's Agenda**
21. **Parish Council Meetings**

The next Meeting of the Parish Council will be held on Monday 20th February 2017 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.
