



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 20th March 2017 at 7.30pm.

Dated 13th March 2017. Signed: Gail Gosden Parish Clerk

Public Forum - The Chairman will invite members of the public to speak prior to the start of the Meeting, relating to the Agenda or local issues, to a maximum of fifteen minutes and one minute per speaker. You are requested to state your name and address prior to speaking.

A G E N D A

Apologies for Absence

1. **Councillors Declarations (Regarding Agenda Items)**
 - 1.1 Lobbying
 - 1.2 Personal Interest
 - 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
2. **Approval of Minutes**
 - 2.1 Minutes of the Planning Committee Meeting held 6th March 2017
 - 2.2 Minutes of Parish Council Meeting held 20th February 2017
3. **Actions & Outcomes – Clerk**
4. **Kent County Council - County Councillor - Maidstone Rural East - Jenny Whittle**
5. **Maidstone Borough Council – Ward Councillor - Gill Fort**
6. **Policing**
 - 6.1 Crime figures and Police report –
 - 6.2 NHW AGM Minutes received and previously circulated.
7. **Finances – Clerk**
 - 7.1 Responsible Finance Officer's report
 - 7.2 Bank reconciliation – February 2017
 - 7.3 Signatures required for Credit Card facility –
 - 7.4 Signature required for PSS Agreement
 - 7.5 Agreement for tenancy fees for 2017/18

8. **Kent Highway Services** – Clerk
 - 8.1 Emergency closures of neighbouring roads
9. **Parish Handyman** – Clerk
10. **M20 Resurfacing** – Clerk
11. **APM** – Clerk
12. **Neighbourhood Plan** – Clerk
13. **Peter Pease Close** – Clerk
14. **Preschool Premises**– Cllr Friend
15. **Sports Field** – Clerk
 - 15.1 To agree quote for annual tree safety audit 2017/18
 - 15.2 Repairs to car park surface
16. **Village Hall**
 - 16.1 Invitation received to discuss office space - Clerk
 - 16.2 Parish Council office provision – Cllr Clark
 - 16.3 Village Hall Summer Fete - Clerk
17. **Reports**
18. **Any Other Information**
19. **Items for next Meeting's Agenda**
20. **Parish Council Meetings**

The next Meeting of the Parish Council will be held on Monday 24th April 2017 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.
