



Broomfield and Kingswood Parish Council

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Minutes of the Meeting of the Parish Council

Minutes of a meeting of the Parish Council held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 20th November 2017

Present:

Cllr Clark (Chair); Cllr Mike Darling*; Cllr Annette Friend; Cllr Tom Hoy;
Cllr Paul Milton; Cllr Janet Tandy (6)

Gail Gosden – Parish Clerk

There were three members of the public present.

There were no declarations of intent to record the meeting by either Councillors or members of the public.

Cllr Clark opened the meeting at 7.36pm.

Min No	Action
172	Apologies for Absence Cllr Gareth Davies – Family bereavement Cllr Stephen Lakin – Work Commitments Cllr Peter Page- Work Commitments
173	Councillors Declarations (Regarding Agenda Items) 1.1 Lobbying 1.2 Personal Interest 1.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) There were no declarations.
174	Co-option of Councillor* The Clerk has received notification from MBC that there has been no requests for an election following the resignation of Mike Lovell. Michael Darling has declared an interest in being co-opted to the parish council. Councillors agreed to waive the requirement to attend 3 previous meetings as Mr Darling has previously served on the parish council. Mr Darling has provided the required statement of suitability for office. Councillors resolved unanimously to co-opt Mr Darling. Mike Darling then signed the Acceptance of Office which was countersigned by the Chairman. The Notification of Disclosable Pecuniary Interests is to be completed within 28 days. Cllr Darling was welcomed and invited to join the meeting.
175	Maidstone Borough Council – Ward Councillor Cllr Gill Fort reported that the Local Plan has now been adopted. She did vote for adoption as there was a growing fear that if the proposal was not adopted there would be a call from government for even more houses than already proposed. Neither Broomfield and Kingswood or Leeds Parishes have any proposals for additional development.

Signed _____

The proposal for development at Woodcut Farm was included in the Local Plan. There was a public meeting held at the Great Danes regarding the Leeds/Langley Relief Road (LLRR). Approximately 400 people attended voicing concerns about increased traffic and political point scoring between KCC & MBC. There will be no route proposals until 2019. There was a call for S106 development monies to be set aside for the LLRR.

MBC have agreed to match fund £10k for improvements to strategic play areas but no confirmation when this would be available.

Cllr Prendergast joined the meeting.

176 Kent County Council - County Councillor - Maidstone Rural East

Cllr Shelina Prendergast reported there are ongoing studies for the route options for the LLRR.

KCC are currently consulting on their budget strategy.

KCC are running a consultation re an Infant Feeding strategy now that the service is being taken over by health visitors.

There is also Gypsy & Traveller site consultation.

KCC have expressed concern that Highways England has pulled out of the lorry park proposal at Stanford and are looking at proposals for smaller parking sites. Consideration is being given to an additional junction on the M20 at Lenham.

177 Policing

177.1 Crime figures

(4) 1.Criminal Damage – 17/11/2017, 6:45am and 6:00pm, Chestnut Drive.-Damage was found to a window of a property due to an object hitting it; 2 . Criminal Damage - 14 - 15/10/17 - Chartway Street. A Toyota Hilux parked in a car park was dented on the rear driver side wheel arch; 3. Criminal Damage – 31/10 – 01/11/2017 - Cayser Drive. A parked vehicle had eggs thrown at it; 4. Theft – 5/11/2017 - Gravelly Bottom Road. A tree in a china pot was stolen from a driveway.

177.2 Neighbourhood Watch Coordinator

Following the advert in the latest Parish News there are still no offers for anyone to take over as NHW Co-Ordinator.

178 Approval of Minutes

178.1 Minutes of the Planning Meeting held 18th September 2017

178.2 Minutes of the Planning Meeting held 16th October 2017

178.3 Minutes of Parish Council Meeting held 16th October 2017

178.4 Minutes of Staff Committee Meeting held 6th November 2017

178.5 Minutes of Sports Field Committee Meeting held 13th November 2017

178.6 Minutes of Finance & General Purposes Committee Meeting held 13th November 2017.

The above minutes were resolved by all as a true record of the meetings and were signed by the Chairman.

179 Actions & Outcomes

Only item from October not completed is 114.1 – spreadsheet of crime figures.

180 Finances

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178.7 Responsible Finance Officer's report was previously circulated, payments were ratified and the report retained on file.

178.8 Bank reconciliation – October 2017 was approved and signed by Cllr Hoy.

178.9 Councillors reviewed the draft budget 2018/19, proposed by the F & GP Committee, no amendments were suggested.

181 General Data Protection Regulations

KALC are holding a training event on 11 January – Cllr Clark & Clerk attending.

182 Traffic Management at Village Hall

To review costs for the installation of 'keep clear' road markings and/or a zebra crossing – nothing further received from KCC Highways.

183 Sports Field

To determine contract for additional equipment for the Sports Field. Members of the Sports Field Committee demonstrated their recommendations for the MUGA, which was approved by all. The Clerk advised that there were still ongoing problems with the MBC contract for refuse collections at the Sports Field.

Match funding to 10k was agreed at a Heritage, Culture & Leisure Committee meeting on 31/10, however MBC will not advise when this funding will be available for application.

There was a recess at 8.57 for refreshments, the meeting re-opened at 9.15pm

184 Parish News Publications 2018

Suggested copy deadlines for 2018; Easter - 12th March, Summer - 11th June, Winter - 9th November. Councillors were happy to agree these timelines.

185 Cart Sheds, Park Barn Road

Cllr Hoy advised that he wished to withdraw this item. Agreed by all.

186 Village Signage

It was resolved that this item should be carried over for Cllr Lakin's report.

187 Pre-school extension & Parish Council Office facility

To agree to form a committee with delegated responsibility. It was resolved that the inaugural meeting of the Community Centre Committee would be prior to the Christmas break. Councillors Hoy, Darling, Lakin, Tandy offered to become part of the committee and Cllr Davies would be asked to participate. Clerk to organise meeting.

188 Reports

188.1 Community Transport in Kent, 2/11/17 – Janet Tandy

188.2 LLRR Public Consultation, 2/11/17 – Steve Lakin

These reports had been previously circulated and are retained on file.

188.3 KALC AGM 18/11/2017 - was attended by Cllr Clark who provided a verbal report.

189 Any Other Information

189.1 KALC Branch meeting – 27 November, 7pm, Town Hall.

189.2 Letter of thanks for donation received from HOKH

**Cllr
Clark
&
Clerk**

Clerk

Signed _____

189.3 Pensioners outing, 21/11/2017, only 35 seats booked, 6 people cancelled last minute, 2 seats rebooked, therefore only 31/40 booked.

189.4 Kent Police & Crime Commissioner Annual Survey – www.kent-pcc.gov.uk

190

Items for next Meeting's Agenda

- (i) Community Transport
- (ii) Pensioners Outing 2018
- (iii) GDPR
- (iv) Community Centre
- (v) Committee Membership

191

Parish Council Meetings

The next Meeting of the Parish Council will be held on Monday 15th January 2018 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.

There was no further business, Cllr Clark closed the meeting at 10.17pm.

Signed _____

DRAFT