



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood.kentparishes.gov.uk](http://www.broomfieldandkingswood.kentparishes.gov.uk)



## Notice of the Annual Parish Council Meeting

---

To: All Councillors

You are hereby summonsed to attend the Annual Parish Council Meeting to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 21<sup>st</sup> May 2018 following the APM.

Dated 14<sup>th</sup> May 2018

Signed: Gail Gosden Parish Clerk

---

### **A G E N D A**

- 1. Apologies for Absence**
- 2. Councillors Declarations** (Regarding Agenda Items)
  - 2.1 Lobbying
  - 2.2 Personal Interest
  - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
- 3. Welcome by the Parish Council Chairman, Tina Clark**
- 4. Minutes of the Annual Parish Council Meeting held on 15th May 2017**
- 5. Election of Chairman (2018/19)**
  - 5.1 Chairman to sign Declaration of Acceptance of Office
- 6. Election of Vice Chairman (2018/19)**
  - 6.1 Vice Chairman to sign Declaration of Acceptance of Office
- 5. For members to confirm that they agree to receive ALL communications electronically during their period of office**
- 7. Election of Committee Members**
  - 7.1 Finance & General Purposes
  - 7.2 Planning
  - 7.3 Recreation & Sports Field
  - 7.4 Staffing

**8 Election of Representatives to Other Bodies**

- 8.1 Joint Parishes Group
- 8.2 Kent Association of Local Councils
- 8.3 Kingswood Primary School
- 8.4 Police Forum
- 8.5 Rural Transport Group
- 8.6 Village Hall Committee

**9 To report on progress towards Village Hall extension proposal.**

**10 To receive any questions/ comments from the public**

**11 Any Other Information**

**12 Other Business:-**

- 12.1 Finance
  - 12.1.1 Approval of Annual Return
  - 12.1.2 Approval of Parish Service Scheme Annual Statement 2017-18
  - 12.1.3 Approval of Annual Insurance proposal

**13 Date of Next Annual Parish Council Meeting**

The date of the next Annual Parish Council Meeting will be held May 2018,  
date to be confirmed.

---