



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on Monday 16 July 2018 at 7.30pm.

Dated 10 July 2018.

Signed: *Gail Gosden* Parish Clerk

A G E N D A

- 1. To receive and approve apologies for absence**
- 2. Councillors Declarations of interest in items on the agenda**
 - 2.1 Lobbying
 - 2.2 Personal Interest
 - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
- 3. Reports from representatives of outside bodies: -**
 - 3.1 Kent County Council - County Councillor - Maidstone Rural East – Shelina Prendergast –
 - 3.2 Maidstone Borough Council – Ward Councillor - Gill Fort –
 - 3.3 Neighbourhood Watch – Co-ordinator
- 4. Whitehall Drive – right of way?**

To provide information
- 5. To approve the minutes of the meetings of Broomfield & Kingswood Parish Council held on: -**
 - 5.1 Minutes of Annual Parish Meeting (amended) held on 21 May 2018
 - 5.2 Minutes of Staff Committee Meeting held on 13 June 2018
 - 5.3 Minutes of Planning Committee Meeting held on 18 June 2018
 - 5.4 Minutes of Parish Council Meeting held on 18 June 2018
- 6. Actions & Outcomes (for report only)**
- 7. Policing**
 - 7.1 Crime figures –
- 8. Finances & Payment of Accounts – Clerk**
 - 8.1 Bank reconciliation – May & June 2018
 - 8.2 Responsible Finance Officer's report
 - 8.3 To approve accounts for payment & ratify payments already made
 - 8.4 To approve transfer of bank accounts
- 9. Greensand Ridge – AONB – Cllr Davies**

10. Public Rights of Way Consultation

11. Sports Field

- 11.1 Determine replacement of fencing at north end of sports field
- 11.2 Applications for Strategic Play Areas match funding from MBC
- 11.3 To determine items for phase two

12. Review Parish Council Sickness Policy – Cllr Darling

13. Review of Standing Orders

14. Traffic Management at Village Hall & Surrounding Areas

- 14.1 To receive and update and review requirements.
- 14.2 Dropped Kerb installation at Cayser Drive
- 14.3 Resurfacing the M20 between J8-9.

15. Defibrillator Maintenance

16. WW1 commemoration

17. St Margaret's Church, Broomfield

For Councillors to consider information received regarding proposal to erect lighting.

18. Village Planters

For Councillors to consider and determine an amended proposal for maintenance

19. Village Sign

To receive an update on the condition and requirements of any renovation of the village sign and review of location; to approve any actions and associated expenditure.

20. Community Centre – Cllr Hoy

- 20.1 To receive any update and approve any actions and associated expenditure
- 20.2 To agree an amenity consultation survey of residents

Meeting to be closed to members of the public for the next item due to the sensitive nature of the business to be conducted.

21. Recruitment of Parish Clerk

To receive update on recruitment progress

- 21.1 To determine proposal to recruit Clerk and Assistant Clerk – Cllr Darling
- 21.2 To consider recommendation of Staff Committee for new Clerk (& Assistant Clerk)

22. Reports

23. Any Other Information

24. Items for next Meeting's Agenda

25. Parish Council Meetings

The next Meeting of the Parish Council will be on Monday 20 August 2018 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.