



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Minutes of the Parish Council Community Centre Committee Meeting

**Minutes of the Meeting of the Parish Council Community Centre Committee held at
7.30pm, 6 August 2018 at the Village Hall, Gravelly Bottom Road, Kingswood.**

Present: Cllr Mike Darling; Cllr Gareth Davies; Cllr Steve Lakin
Cllr Tom Hoy (Chair); Cllr Paul Milton; Cllr Janet Tandy; (6)

Gail Gosden – Parish Clerk
Pam Bower – Clerk in waiting

There were *three members of the public present.

Cllr Hoy opened the meeting at 7.30pm.

Min No		Action
CC104	Apologies for absence Cllr Friend – Family Commitments. Cllr Clark – Family Commitments.	
CC105	Councillors Declarations There were no declarations	
CC106	Update All updates are covered in the agenda items below.	
CC107	Review Parish Survey The proposed draft survey was discussed, and the recommended alterations were agreed unanimously. It was also agreed that the survey will be circulated to all parishioners and this would be done via the postman. The envelope will state 'Important Parish Information'. The proposed date for responses to be received would be 17 September 2018. There will be a prize draw from the completed questionnaires.	Clerk
CC108	To Consider and Review information received from ACRK Cllr Darling & the Clerk had asked ACRK for advice regarding Charitable pre-schools. From the information provided Councillors requested the Cllr Darling to ask Mr Harrison at ACRK to provide the information offered: 1) to contact a Parish Council currently considering a similar project and 2) organise a proposed information exchange. <i>* 7.55pm - Chair of Pre-school joined the meeting</i>	Cllr Darling
CC109	To Consider Pre-School Viability The meeting was advised that a Business Plan has already been developed substantiating the ongoing viability of the Pre-School.	

	Signed _____	
CC110	<p>To Consider Co-option of representatives from external groups Following discussion, it was resolved that once the survey is completed that one representative from the Pre-School and the Village Hall Committee will initially be co-opted onto the Community Centre Committee with other relevant personnel being co-opted as necessary as the project progresses. They would be present for information and discussion purposes and would not have voting rights at this stage.</p>	Clerk
CC111	<p>To Consider application for Community Right to Bid The Clerk advised that if a commercial property is identified as a suitable site for Parish Council purposes an application to MBC for a Community Right to Bid can be made with the agreement of the property owner, this offers the opportunity for the PC to make an initial offer without obligation from either parties when and if the site became available. Councillors agreed unanimously that they would prefer a personal letter of intent to be forwarded in the first instance, when a potential property is identified</p>	
CC112	<p>Any other information There was no other information.</p>	
CC113	<p>Items for next Meeting's Agenda Consideration of the outcome of the survey.</p>	
CC114	<p>Date for next Committee Meeting Monday 01 October 2018 – 7.30, The Village Hall, Gravelly Bottom Road.</p> <p>There was no further business, Cllr Hoy closed the meeting at 8.30pm</p> <p style="text-align: right;">Signed _____</p>	