



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 19 November 2018 at 7.30pm.

Dated 13 November 2018

Signed: Pam Bower Parish Clerk

AGENDA

- 1. To receive and approve apologies for absence**
- 2. Councillors Declarations of interest in items on the agenda**
 - 2.1 Lobbying
 - 2.2 Personal Interest
 - 2.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
- 3. Reports from Representative Bodies**
 - 3.1 Kent County Council - County Councillor - Maidstone Rural East – Shellina Prendergast
 - 3.2 Maidstone Borough Council – Ward Councillor - Gill Fort
- 4. Pre-School and Kingswood Primary School**
 - 4.1 To discuss the potential siting of the Pre-School on the Primary School site and support that could be offered by the Parish Council
- 5. Teenagers and Bus issues – Cllr Friend**
 - 17.1 Cllrs to resolve how the concerns of village teenagers re the bus service can be addressed
- 6. To approve the minutes of the meetings of Broomfield & Kingswood Parish Council**
 - 6.1 Minutes of the Parish Council Meeting held on 15 October 2018
 - 6.2 Minutes of Planning Meeting held on 15 October 2018
 - 6.3 Minutes of Planning Meeting held on 29 October 2018
 - 6.4 Minutes of Sport Field Committee meeting held on 29 October 2018
 - 6.5 Minutes of F & GP Committee Meeting held on 29 October 2018
 - 6.6 Minutes of Staff Committee Meeting held on 07 November 2018
- 7. Sports Field - RFO**
 - 7.1 To review and confirm final proposal of work to be carried out under phase 2 of sports field facilities (including play equipment)
- 8. Actions & Outcomes (for report only)**
- 9. Policing**
 - 9.1 Crime Figures
- 10. Finances and Payment of Accounts - RFO**
 - 10.1 Bank reconciliation – October 2018
 - 10.2 Responsible Finance Officer's report
 - 10.3 To approve accounts for payment & ratify payments already made
 - 10.4 To review budget proposals and determine Precept for 2019/20

11. Community Centre Update – Cllr Darling

- 11.1 Feedback on extraordinary Village Hall Committee meeting
- 11.2 Resolve if Parish Council should consider purchasing a property for use as a Parish Office
- 11.3 Resolve to disband Community Centre Committee and instigate new Parish Office Committee

12. GDPR Actions

- 12.1 Update re Cllr email addresses
- 12.2 Resolve to agree to 'paperless' working
- 12.3 Town and Parish Website Information - resolve to use DPR complaint Contact details on PC Website and resolve use of social media by Parish Council

13. Broomfield and Kingswood Policies and Procedures

- 13.1 To Review and adopt Risk Assessment

14. CCTV – Cllr Darling

- 14.1 To resolve if Wi-Fi should be installed to enable CCTV to be viewed from anywhere

15. Speed Sign on the Lenham Road – Cllr Davies

- 14.1 Cllrs to resolve if enquiries should be made re the siting of a speed sign on the Lenham Road

16. Improvements to Chegworth Road/A20 junction

- 16.1 To resolve if the Paris Council will part fund the improvements to this junction

17. Street Closure Notifications

- 17.1 To resolve area for forwarding Street Closure Notifications

18. Pensioners Outing

- 16.1 Due to the lack of support, Cllrs to resolve if Parish Events should replace the Pensioners Outing

19. Broomfield Green

- 19.1 Receive an update on ownership/responsibility for Broomfield Green and resolve how this is moved forward.

20. Reports

- 20.1 Feedback from Big Conversation, 30.10.18 – Cllr Clerk
- 20.2 Feedback from Maidstone's Draft Strategic Plan Consultation with Parishes, 25.10.18 – Cllrs Clerk and Hoy
- 20.3 Feedback from KCC Highways, Transportation & Waste Parish Seminar, 02.11.18 – Cllr Clark

21. Any other information

22. Items for next agenda

23. December Parish Council Meetings

- 19.1 To resolve if there should be a meeting of the Parish Council in December