



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 04 January 2019 at 7.00pm.

Dated: 29 January 2019

Signed: *Pam Bower* Parish Clerk

AGENDA

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Planning Applications
	The following Planning Application to be considered and resolved:
3.1	Application: 19/500155/FULL Proposal: Demolition of existing Conservatory. Erection of two storey side extension and front porch. Location: 13 Tall Trees Close, Kingswood, Kent ME17 3PT
4.	Planning Outcomes (for report only)
5.	Staffing Matters
	To consider and resolve the following:
5.1	Credit Card for Clerk
5.2	Procedures for covering sickness
5.3	National Salary Scales and uplift re cost of living
5.4	Staff roles and responsibilities
5.5	Staff training
6.	Parish Council Efficiency and Planning
	To receive a presentation from Cllr Lakin
7.	Rural Kent Coffee and Information Project
7.1	To resolve If the Parish Council would like to put forward dates for the Coffee Caravan to visit Kingswood in 2019.
8.	Speeding in the village
8.1	Councillors to receive an update on speeding in the village and to resolve actions moving forwards.
9.	Parish Council Action Plan
9.1	To further consider and adopt a Parish Council Action Plan for 2019
10	Parish Council Risk Assessment
11.1	To reconsider and adopt the draft Parish Council Risk Assessment

11.	Brexit Partnership Pack
11.1	To consider the Brexit partnership pack and resolve any action moving forward.
12	Personal Accident Insurance
12.1	To resolve not to pursue sickness cover
12.2	To resolve not to pursue long term arrangements when the personal accident insurance is due for renewal on 1 June 2019
13.	Any other information
13.2	Big Conversation Consultation Drop in Event, 9 February
13.3	Parish Council Liaison Group meetings v All Parish Liaison Meetings
14.	Items for next agenda
15.	Parish Council Meetings
	The next Meeting of the Parish Council will be on Monday 18 February 2019 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.15pm.